

PLEASE RETURN TO POSTMASTER,
BURGETTSTOWN, PA.
HISTORY OF

BURGETTSTOWN POST-OFFICE

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The Burgettstown Post Office was established April 25, 1810 and began to operate January 1, 1811.

Postmasters who have served the office:

Thomas Miller was the first, 1811. M. S. Stevenson, 1820; S. J. Perry, 1821; David Bruce, 1822 - 1830; Dr. Stephen Smith, 1830-1834, Jess Spencer, 1834-1864, Leander A. Robb, Samuel P. Wilson, 1866-1874, David M. Pry., and John W. Pry.

The above office was located in what is now known as the Old Town or South Burgettstown.

The Pennsylvania Railroad was started in 1852-53 and completed in 1865 and the new town or the part "Down by the Station" was laid out in 1854 and called "Abeline" and lot number 6 in this plan is the location of our New Post Office today.

The Post Office in the new town was established April 1, 1870 under the name of Cardville. James A. Galbreath was the Postmaster and J. D. McCabe the assistant. In about one week after the office went into effect, Mr. McCabe received a commission as Postmaster. Successors of Mr. McCabe were J. C. Ralston and George M. Miller.

In 1883 the Post Office Department abolished the post office in the Old Town, known as Burgettstown and changed the name of the office known as Cardville, Pa., to Burgettstown, Pa.

It being known to a few of the patrons of the office in the Old Town that it was to be abolished, an effort was made to retain it, but it was too late; however they succeeded in having an office established under the name of South Burgettstown to go into effect as soon as the old office was abolished. Postmasters in the South Burgettstown office were J. W. Pry, W. F. Scott, W. B. Porter Forbus Ferguson, 1914-1916, Mabel Todd 1916 to about 1920 when village delivery service was installed from the Burgettstown office at which time the South Burgettstown office was abolished.

The first postmaster in the new town after its change from Cardville to Burgettstown was George Miller, and his successors were as follows: R. T. C. Stephenson, B. F. McClure; J. K. McFarland, 1896, J. T. Patterson, who died in office and was succeeded by his daughter Nora Patterson, E. G. McGregor, J. P. Shillito, D. V. Hays, J. G. Scott, Wayne M. Culley and respectfully yours, Ralph L. Bell, 1936.

Burgettstown's office is the second class and boasts of serving a population of from 25,000 to 30,000 which includes in addition to the Borough of Burgettstown, parts of Smith Township, Cross Creek Township, Jefferson and Hanover Township.

The personnel of the office at the present time are in addition to your postmaster, J. H. Stewart, Senior Clerk; Howard R. Dunbar, Clerk; Miss Naomi B. McPeak, Clerk; Frank L. Taucher, Clerk; Shirley T. Bruce, Carrier; G. Edward Bish, Carrier; Clyde Bigger, Carrier; Charles E. Murphy, Carrier R. D. 1; George W. Pyle, Carrier R. D. 2; Albert R. Rossy, Carrier R. D. 3; and John L. Culley, Carrier R. D. 4; H. A. Hitchcock, mail messenger and Richard Rossy, special delivery messenger.

POST-OFFICE SITE

(In the Heart of the Bituminous Coal Region)

§ § §

The land on which Burgettstown is situated was located by Sebastian Burgett, a native of Germany who migrated to this country sometime before 1773. The land was taken up on a Virginia Certificate about 1780 and in later surveys and patents the tract was known as "WEST BOSTON."

The site of the New Post office building dates back to February 21, 1786, when the Commonwealth of Pennsylvania conveyed the land by warrant to one Thomas Whitaker. At that time it contained 411 acres and 119 perch; usual gold and silver ore rights were reserved by the Commonwealth. The site remained the property of the Whitaker clan until about 1854 when one Deacon Whitaker laid out a plan of lots known as "Abeline". During the years from 1854, the site of the new Post Office was owned by Robert Kay, Adeline Pyle, John C. Fulton and his Heirs; Robert Ferguson, J. L. Proudft and George Stroud, Lewis Baker, George Perritte, Sheriff, Samuel Hindman, James Gillespie, Nancy Walker and Dr. W. E. Dickson. On November 17, 1939, Dr. W. E. Dickson and Walter M. Fulton passed title of the site to UNITED STATES.

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Through the efforts of our Congressman, the Honorable Charles I. Faddis, the sum of \$75,000 for a new Post Office at Burgettstown was allocated by an Act of Congress, August 25, 1937.

Plans and specifications of the new building were prepared by the Federal Works Agency, Public Buildings Administration, Washington, D. C.

W. Englebert Reynolds, Commissioner of Public Buildings, Louis A. Simon, Supervising Architect, Neal A. Melnik, Supervising Engineer, John H. Roach, Construction Engineer, H. C. McAllister, District Engineer, Calvin Cool, Assistant District Engineer, and Victor J. Oliver, Mechanical Engineer.

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BLAIR AWARDED CONTRACT

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Algernon Blair, of Montgomery, Alabama, was awarded the contract for the building, his bid being \$53,000.00.

John H. Roach, Construction Engineer attached to the Public Buildings Administration, Washington D. C., arrived at Burgettstown on March 13, 1941, for the purpose of supervising construction on the part of the Government.

Ground was broken April 15, 1941, and the building was completed on November 24, 1941. Superintendents who supervised the work for Contractor Blair were Mr. Roberts and Mr. Eichner.

History of Burgettstown Post-Office

The Burgettstown post office was established April 25, 1810 and began to operate Jan. 1, 1811.

Postmasters who have served the office:

Thomas Miller was the first, 1811. M.S. Stevenson, 1920; S.J. Perry 1821; David Bruce 1822-1830; Dr. Stephen Smith 1830-1934; Jess Spencer 1934-1864; Leander A. Robb; Samuel P. Wilson, 1866-1874; David W. Fry and John W. Fry.

The above office located in what is now known as the Old Town or South Burgettstown.

The Pennsylvania Railroad was started in 1852-53 and completed in 1865 and the new town or the part "Down by the Station" was laid out in 1854, and called Abilene and lot number 6 in this plan is the location of our new post office today.

The post office in the new town was established April 1, 1870 under the name Cardville. James A. Galbraith was the postmaster and J.D. McCabe the assistant. In about one week after the office went into effect, Mr. McCabe received a commission as postmaster. Successors of Mr. McCabe were J.C. Ralston and George M. Miller.

In 1883 the post office department abolished the post office in the Old Town, known as Burgettstown and changed the name of the office known as Cardville, to Burgettstown, Pa.

It being known to a few of the patrons of the office in the Old Town that it was to be abolished, and effort was made to retain it, but it was too late; however they succeeded in having an office established under the name of South Burgettstown to go into effect as soon as the old office was abolished. Postmasters in the South Burgettstown office were J.W. Fry, W.P. Scott, W.B. Porter, Forbus Ferguson, 1914-1916, Mabel Todd 1916 to about 1920 when village delivery service was installed from the Burgettstown office at which time the South Burgettstown office was abolished.

The first postmaster in the new town after its change from Cardville to Burgettstown was George Miller. And his successors were as follows: R.T.C. Stephenson, S.F. McClure, E.K. McFarland 1896, J.T. Patterson who died in office was succeeded by his daughter Nora Patterson, E.G. McGregor, J.F. Shillito, D.V. Hays, J.F. Scott, Wayne Culley and Ralph L. Bell, 1936.

Burgettstown's office is the second class and boasts of serving a population from 25,000 to 30,000 which includes in addition to the Boro of Burgettstown, parts of Smith Twp, Cross Creek Twp., Jefferson and Hanover Townships.

The personnel of the office at the present time are in addition to the postmaster J.H. Stewart, senior clerk; Howard R. Dunbar clerk; Miss Naomi B. McPeake clerk; Frank L. Taucher clerk; G. Edward Bish carrier, Shirley T. Bruce carrier; Clyde Bigger carrier; Charles E. Murphy, carrier R.D. 1; George W. Pyle, carrier R.D.2; Albert R. Rosey; carrier R.D. 3; John L. Culley, carrier R.D. 4; H.A. Hitchcock

Mail messenger and Richard Rosey, special delivery messenger.

Post Office Site

(In the heart of the Bituaimous Coal Region)

The land on which Burgettstown is situated was located by Sebastian Burgett, a native of Germany who migrated to this country sometimes before 1773. The land was taken up on a Virginia Certificate about 1780 and in later surveys and patents the tract was known as "West Boston".

The site of the New Post office building dates back to February 1, 1736, when the Commonwealth of Pennsylvania conveyed the land by warrant to one Thomas Whitaker. At that time it contained 411 acres and 119 perch; usual gold and silver ore rights were reserved by the Commonwealth. The site remained the property of the Whitaker clan until about 1843 when the Deacon Whitaker laid out a plan of lots known as "Abilene". During the years from 1854, the site of the new postoffice was owned by Robert Fay, Adeline Pyle, John C. Fulton and his heirs, Robert Ferguson, J.L. Proudfit, George Stroud, Lewis Baker, George Perritte sheriff, Samuel Hindman, James Gillespie, Nancy Walker, and Dr. W. E. Dickson. On November 17, 1949, Dr. W. E. Dickson and Walter A. Fulton passed title of the site to the United States.

Thru the efforts of our Congressman, the honorable Charles I. Gauddis, the sum of \$75,000 for a new post office at Burgettstown was allocated by an act of Congress, Aug. 25, 1937.

The plans specifications of the new building were prepared by the Federal Woks Agency, Public Buildings Administration, Washington D.C.

Burgettstown, Washington County, Pennsylvania.
 Established as Burgettstown (date not given).
 Name changed to South Burgettstown on August 13, 1883.
 Discontinued on November 15, 1918.

<u>Postmasters</u>	<u>Appointment Dates Thru September 30, 1971</u>
Thomas Miller	April 1, 1811*
Andrew Stevenson	April 1, 1812*
John Willie	July 1, 1814
David Wilkin	April 3, 1816
Moses Stevenson	February 24, 1819
Samuel I. Perry	March 29, 1820
David Bruce	April 3, 1821
Stephen Smith	February 23, 1830
Jesse Spencer	December 5, 1836
Leander A. Robb	March 30, 1861
Samuel P. Wilson	August 8, 1865
David M. Pry	September 27, 1871
J. M. Pry	April 5, 1876
William F. Scott	September 9, 1885
John W. Pry	October 1, 1897
Forbes H. Ferguson	November 27, 1914
Mabel Todd	April 20, 1917
Alice Hulick	October 15, 1918 (acting)

Burgettstown, Washington County, Pennsylvania.
 Established on Cardville on February 24, 1870.
 Name changed to Burgettstown on August 13, 1883.

<u>Postmasters</u>	<u>Appointment Dates Thru September 30, 1971</u>
James A. Galbraith	February 24, 1870
John D. Cabe	April 20, 1870
John C. Ralston	June 28, 1873
George M. Miller	February 24, 1880
R. T. C. Stephenson	September 24, 1885
Benjamin F. McClure	August 16, 1889
J. Kerr McFarland	September 11, 1893
James T. Patterson	August 4, 1897
Edwin G. McGregor	February 2, 1901
James P. Shillito	February 16, 1911
David. V. Hays	January 20, 1915
John G. Scott	November 1, 1920 (acting)
Wayne M. Culley	January 25, 1923
Ralph L. Bell	January 30, 1936 (acting)
	February 18, 1936 (assumed charge)
Wayne M. Culley	November 10, 1960 (assumed Charge)
	November 18, 1960 (acting)
Michael Eannace	September 27, 1962 (confirmed)
	October 12, 1962 (assumed charge)

*Date of the first report from the postmaster to the Postmaster General.

B

POST OFFICE DEPARTMENT.

WASHINGTON, January , 1837.

SIR :

To determine with as much accuracy as possible the relative positions of the several Post Offices in the United States, so that they may be correctly delineated on the maps of the Department, you are requested to fill up the spaces and answer the questions below, and return the same to this Department, care of H. A. BURR.

The recent fire having destroyed all the information before obtained on this subject, renders your immediate attention to it necessary.

I am, sir,

Very respectfully,

AMOS KENDALL,

Postmaster General.

The name of my Office is *Burgettstown* it is situated in the town of *Burgett* County of *Washington* and State of *Penn*

State the name of the Post Offices nearest to your Office and their distance from it by the mail route. *Hickory Mills 4 Miles, Lawrence 5 Miles, Elpers Mills 6 Miles & Creek College 3 1/2 Miles, Rockoon 5 Miles -*

If you are on a river, creek, or brook, what is its name, and on which side of it are you?

Ans. *in the forks of Big Rockoon Creek near the junction, but on the West side of the main Creek I am in*

Very respectfully
J. Spencer

Jessie Spencer
Appointed Burgettstown Postmaster-December 5. 1836

United States Post Office

HISTORY OF BURGETTSTOWN POST OFFICE

The land on which Burgettstown is situated was located by Sebastian Burgett, a native of Germany, who immigrated to this country some time before 1773. The land was taken up on a Virginia certificate about 1780 which later was secured to his heirs. In later surveys and patents the tract was known as "West Boston".

On this tract, George Burgett laid out a town with Peter Kidd as the surveyor.

The following is a copy of writing accompanying the plan.

"Raccoon Creek. The above is a draft of a Town laid off for Mr. George Burgett, called West Boston, on the west fork of Raccoon Creek in Smith Township, Washington County, each lot containing one Road, being eighty two and one half feet in front and one hundred and thirty two feet back, the source of the Main Street North 73 east.

"Laid off the 27th day of January 1795.

"Peter Kidd"

The Burgettstown Post Office was established Apr. 25, 1810 and went into effect Jan. 1, 1811.

The following is a list of Postmasters;

Thomas Miller, was the first, 1811

M. S. Stevenson, 1820

S. J. Perry, 1821

David Bruce, July 1, 1822 to July 1, 1830

Dr. Stephen Smith, July 1, 1800 – 1834 – 1834

Jane Spencer – 1834-1864

Leander A. Hobb

Samuel P. Wilson – 1866-1874

Davod W. Fry,

John W. Fry,

The above office was located in what is now known as the Old Town, or South Burgettstown.

The new town or the part "Down by the Station" was laid out in 1834 and called "Abilene".

The Pennsylvania railroad was started in 1852-53 and completed in 1865.

The Post Office in the new town was established Apr. 1, 1870 under the name of Cardville.

James A. Galbraith was the Postmaster and J. D. McCabe the assistant. In about one week after the office went into effect, Mr. McCabe received a commission as Postmaster.

The successors were as follows.

J. C. Ralston, George M. Miller

In 1863 the Post Office Department abolished the Post Office in the Old Town, known as Burgettstown, and changed the name of the Post Office known as Cardville Pa. to Burgettstown, Pa.

Sheet No. 2

It being known in a few of the patrons of the post office in the Old Town that the office was to be abolished, they made an effort to retain it, but it was too late; however, they succeeded in having a Post Office established under the name of South Burgettstown, to go into effect as soon as the old offices would be abolished.

The First Postmaster in the South Burgettstown Post Office was J. W. Fry, and the other postmasters were and have been W.F. Scott, J. W. Fry, W. B. Porter, then J. W. Fry again until his death, then H. Ferguson, 1914-1916, Mabel Todd, 1916 to about 1920 when village delivery service was installed from the Burgettstown Post Office was abolished.

The first Postmaster in the new town after its change from Cardville to Burgettstown was George H. Miller and his successors were as follows:

R. T. C. Stephenson
B. F. McClure
J. K. McFarland, 1896
J. T. Patterson,
R. G. McGregor, now Probation Office at Washington, Pa.
J. F. Shillite, Son of W. G. Shillite, former County Commissioner
D. V. Haye,
J. G. Scott,
Wayne M. Culley, 1928-1936
Ralph L. Bell, Commissioned June 2-, 1936
Burgettstown was incorporated into a Borough Jan. 12, 1881

The first election of officers was held Apr 5, 1881 at which time the following officers were elected:

Burgess, C. M. Elder, Councilman, Dr. W. W. Riddle, B. F. McClure, S. J. Ghrist, W. H. Witherspoon, J. F. Donnan and W. S. Fulton; School Directors R. T. C. Stephenson, W. P. Vance, William Melvin, James Carnahan and William Blair; Auditors T. L. McClelland; Assessor and Constable, H. W. McMurray.

At the present time (July 1936) the Burgettstown Post Office has employees in addition to Ralph L. Bell, Postmaster the following J. Harold Stewart, Clerk. Howard R. Dunbar, Clerk. Naomi B. McPeak, Clerk. Ralph Martin, Clerk. J. A. McKensie the town Burgees as Mail Messenger. George Clair, Star Route Contractor. Hugh Pollon, Special Delivery boy. John Galley, R.D. Carrier No. 4. Albert R. Rossy, R.,D. Carrier No. 3. George W. Pyle, R.D. Carrier No. 2 and Charles Murphy, R.D. Carrier No. 1, Shirley T. Bruce, Village Carrier No. 2. Edward Bish, Village Carrier No. 1, Frank L. Tanaher, Village carrier Substitute and Parcel Post delivery.

The office is of the second class and boasts of serving a population of from 25,000 to 30,000 which includes in addition to the borough of Burgettstown, parts of Smith Township, Cross Creek Township, Jefferson Township, Hanover Township.

Sheet No. 3

It is with great pleasure that I furnish this history at the request of Mr. E. C. Donaldson, which is making a survey of Old Postal Records under the supervision of the Works Progress Administration in connection of the Bureau of Archives at Washington, D. C.

I wish to be on record as expressing my sincere appreciation for the priceless help in compiling this record of Wayne H. Gulley, former Postmaster. W. B. Culley, Justine of Peace, Mrs. Clara M. Weaver, Miss Sallie West and Beula (Burgeson) Andrews.

May this record be preserved for our selves and our posterity.

Respectfully submitted.
(Ralph P. Bell)

Acting Postmaster
(W. M. Culley)

July 29, 1936

with maps

See Mail 3/70

(No. 40.)
TOPOGRAPHER.

POST OFFICE DEPARTMENT,
CONTRACT OFFICE,
WASHINGTON, , 18

B

SIR:

To enable the Topographer of this Department to determine, with as much accuracy as possible, the relative positions of Post Offices so that they may be correctly delineated on its maps, the Postmaster General requests you to fill up the spaces and answer the questions below, and return the same, verified by your signature and dated, under cover to this Office.

Respectfully, &c.,

Giles A. Smith

Second Assistant Postmaster General.

To POSTMASTER AT Burgettstown
Washington Co
Pa.

The (P. O. Dept.) name of my office is Burgettstown
* Its local name is do

It is situated in Smith Township,
County of Washington, State of Pennsylvania

The name of the most prominent river near it is Ohio distant 14 miles

The name of the nearest creek is West branch Raccoon

This office is 14 miles from said river, on the East side of it, and is
on miles from said nearest creek, on the East side of it.

The name of the nearest office on route No. 3315 is Cross Creek Valley, and its
distance is four miles, by the traveled road, in a South West direction from this my office.

The name of the nearest office, on the same route, on the other side, is Hornace
and its distance is five miles in a North direction from this my office.

The name of the nearest office off the route is Raccoon, and its
distance by the most direct road is two miles in a East direction from this my office.

This office is at a distance of 7/8 mile from the Burgettstown Station of
the P. O. & S. L. Co's Railroad, on the South side of the railroad.

State, under this, the names of all other offices near your office, in different directions from it,
and their distances from it by the most direct roads. Dinsmore 2 1/2 miles N.W.
Cherry Valley 5 miles S.E. Barrington 4 miles N.E.

* If the town, village, or site of the Post Office, be known locally by another name than that of the Post Office, state that other name here, that it may be identified on any published map of the State (or Territory) if appearing thereon.

A diagram of the township (or, where the land is not so divided, a sketch map,) showing the precise location of your office, together with the adjoining Post Offices, towns or villages, the roads, railroads, and larger streams or creeks, in addition to the above verbal description, will be useful, and is desired.

A correct map of the locality and adjacent country might be furnished by your County Surveyor, but this must be without expense to the Post Office Department; it being, however, for the general interest and advantage of the community to have the Post Offices correctly located on the maps, it may be expected that this will be cheerfully furnished on proper application.

State (on margin of this sheet) whether there is on file at your county seat (court-house), or in the hands of your County Surveyor, a map of the county.

State also the present Surveyor's name and Post Office address.

(Signature of Postmaster.) Samuel P. Wilson P.M.

(Date.) March 1st 1870

Samuel P. Wilson

Appointed Burgettstown Postmaster-August 8, 1865

Amos Cardville
abd. Aug 13

B

POST OFFICE DEPARTMENT,

TOPOGRAPHER'S OFFICE,

Washington, Sept 6th, 1883.

SIR:

To enable the Topographer of this Department to determine, with as much accuracy as possible, the relative positions of Post Offices, so that they may be correctly delineated on its maps, the Postmaster General requests you to fill up the spaces and answer the questions below, and return the same, verified by your signature and dated, under cover to this Office.

Respectfully, &c.,

C. Rooser
Topographer P. O. Dept.

To POSTMASTER AT Burgettstown
Washington Co
Pa

The (P. O. Dept.) name of my Office is Cardville Name will be Burgettstown Pa Oct-1 1882

* Its local name is Burgettstown

It is situated in north part of Smith Township, or in _____ quarter of Tract No. _____
Township, County of Washington, State of Pa

The name of the most prominent river near it is _____

The name of the nearest creek is Raccoon Creek

This Office is _____ miles from said river, on the _____ side of it, and is _____ miles from said nearest creek, on the north side of it.

The name of the nearest Office on route No. 8918 is Altoona Pa., and its distance is 4 1/2 miles, by the traveled road, in a north direction from this my Office.

The name of the nearest Office, on the same route, on the other side, is Beaumont Springs and its distance is 9 miles in a north direction from this my Office.

The name of the nearest Office off the route is Paris Pa, and its distance by the most direct road is 8 1/2 miles in a west direction from this my Office.

This Office is at a distance of 107 yards from the Railway Station of the Ple & Sh. Louis Railroad, on the south side of the railroad.

State, under this, the names of all other Offices near your Office, in different directions from it, and their distances from it by the most direct roads.

* If the town, village, or site of the Post Office be known locally by another name than that of the Post Office, state that other name here, that it may be identified on any published map of the State (or Territory,) if appearing thereon.

A diagram of the township (or, where the land is not so divided, a sketch map,) showing the precise location of your Office, together with the adjoining Post Offices, towns, or villages, the roads, railroads, and larger streams or creeks, in addition to the above verbal description, will be useful, and is desired.

A correct map of the locality and adjacent country might be furnished by your County Surveyor, but this must be without expense to the Post Office Department; it being, however, for the general interest and advantage of the community to have the Post Offices correctly located on the maps, it may be expected that this will be cheerfully furnished on proper application.

State (on margin of this sheet) whether there is on file at your county seat (court-house), or in the hands of your County Surveyor, a Map of the county.

State also the present Surveyor's name and Post Office address.

(Signature of Postmaster.) Geo. M. Miller

(Date.) Sept 12 1883
George M. Miller

Appointed Burgettstown Postmaster-February 24, 1880
First Postmaster after name changed from Cardville to Burgettstown

J. M. Manning
Geo. Surveyor
Washington Pa
Post. Co
I can't say that I have a map

C.M.P.

Post Office Department

TOPOGRAPHER'S OFFICE,



Washington, D. C., Sept. 10, 1894.

Sir:

To enable the Topographer of this Department to determine, with as much accuracy as possible, the relative positions of Post Offices, so that they may be correctly delineated on its maps, the Postmaster General requests you carefully to answer the questions below, and furnish the diagram on the other side, returning the same as soon as possible, verified by your signature and dated, under cover to the Topographer's Office, Post Office Department.

Respectfully, &c.,

Arrow Haake

TOPOGRAPHER'S OFFICE DEPT.
Topographer P. O. Dept.

To POSTMASTER AT

South Burgettstown
Washington Co.

The (P. O. Dept.) name of my Office is

South Burgettstown

If the town, village, or site of the Post Office be known by another name than that of the Post Office, state that other name here:

The P. O. is situated in the _____ quarter of Section No. _____, in Township

_____ (north or south), Range _____ (east or west), County of _____, State of _____

The name of the most prominent river near it is

Ohio

The name of the nearest creek is

Charliers

This Office is *1 1/4* miles from said river, on the *South* side of it, and is *one* miles from said nearest creek, on the *one* side of it.

My Office is on Mail Route No. *11244*

My Office is a Special Office supplied from _____ miles distant.

The name of the nearest Office on your route is *Burgettstown*, and its distance is *1* miles, by the traveled road, in a *North* direction from this, my Office.

The name of the nearest Office, on the same route, on the other side, is *Cross Creek Mills* and its distance is *3* miles in a *Southern* direction from this, my Office.

The name of the nearest Office off the route is *Praceton*, and its distance by the most direct road is *2 1/2* miles in a *North* direction from this, my Office.

The name of the nearest railroad is *P. O. & S. L. R. R.*

If on the line of or near the railroad, on which side and how far from the track is your Office located? *on the North side One Mile*

(Signature of Postmaster.)

W. R. Parlin

(Date.) *Sept 15 1894*

South Burgettstown Post Office

W H W

B

Post Office Department
FOURTH ASSISTANT POSTMASTER GENERAL
Washington

RETURN TO
DIVISION OF TOPOGRAPHY

FEB 24 1942

Postmaster,

BURGETTSTOWN PENNA

The following information is required in order that your post office may be shown in its proper location on postal maps. Please complete this form immediately and return it without delay with the map or sketch described on the reverse side. A letter of reply is not necessary.

Walter Myers

FOURTH ASSISTANT POSTMASTER GENERAL

FEDERAL BUILDING

- Street address of post office Main Street County Washington
- Township _____ (If location is described by section, township, and range, fill in line 3.)
- _____ quarter of section _____ Township _____ N. or S. _____ Range _____ E. or W. _____
- Nearest adjoining county 10 miles How far: Shortest air distance? 10 miles By road? 10 miles
- Nearest U. S. or State highway on US 18 Direction from P. O. _____ Distance _____
- Name of nearest railroad station Burgettstown, Pa. Name of railroad Pennsylvania
- Distance by road to railroad station .17 of a mile Direction from post office North east
- Shortest air distance to nearest tracks 200 feet Direction from post office North west
- Streams or bodies of water nearest to your office:

Name	Direction from post office	Distance
<u>Raccoon Creek,</u>	<u>South east</u>	<u>500 ft.</u>

10. Post offices nearest to your office (one in each general direction):

Name	County	Direction from your office	Distance by road
<u>Langeloth, Pa.</u>	<u>Washington</u>	<u>SOUTHes</u>	<u>3 miles</u>
<u>Florence, Pa.</u>	<u>Washington</u>	<u>North</u>	<u>4 miles</u>
<u>Joffre, Pa.</u>	<u>Washington</u>	<u>East</u>	<u>3 miles</u>
<u>Hanlin Station,</u>	<u>Washington</u>	<u>West</u>	<u>5 miles</u>

11. How is mail supplied to your office? Railroad From where? Pittsburgh, Pa.

POST OFFICE DEPT.
FOURTH ASSISTANT P. M. G.
MAR 13 1942
Division of Topography
44-S

(Date) Mar. 11, 1942
(Signed) Ralph L Bell
Postmaster.
Post office Burgettstown, Pa.

IMPORTANT.—A map showing the location of your post office must be submitted with the return of this paper. A highway map such as prepared by State, county, or local agencies is preferred, if it can be furnished without expense to the Department. Be sure, however, to mark on it the exact site of the post office, placing a small dot in the proper square or block and on the proper side of the street.

If no map can be furnished it is necessary to draw a sketch on one of the diagrams below.

INSTRUCTIONS

These diagrams are furnished simply to make it easier to draw a sketch that will show correct distances from your post office.

SQUARE DIAGRAM

Use this diagram if your post office is located in an area described by section, township, and range, and you have filled in line 3 on the other side. Otherwise use the circular diagram.

Place a small dot representing your post office in the proper quarter-section and fill in the blanks for township and range numbers.

Then draw the following features: (Note that one-half inch on the paper equals 1 mile on the ground.)

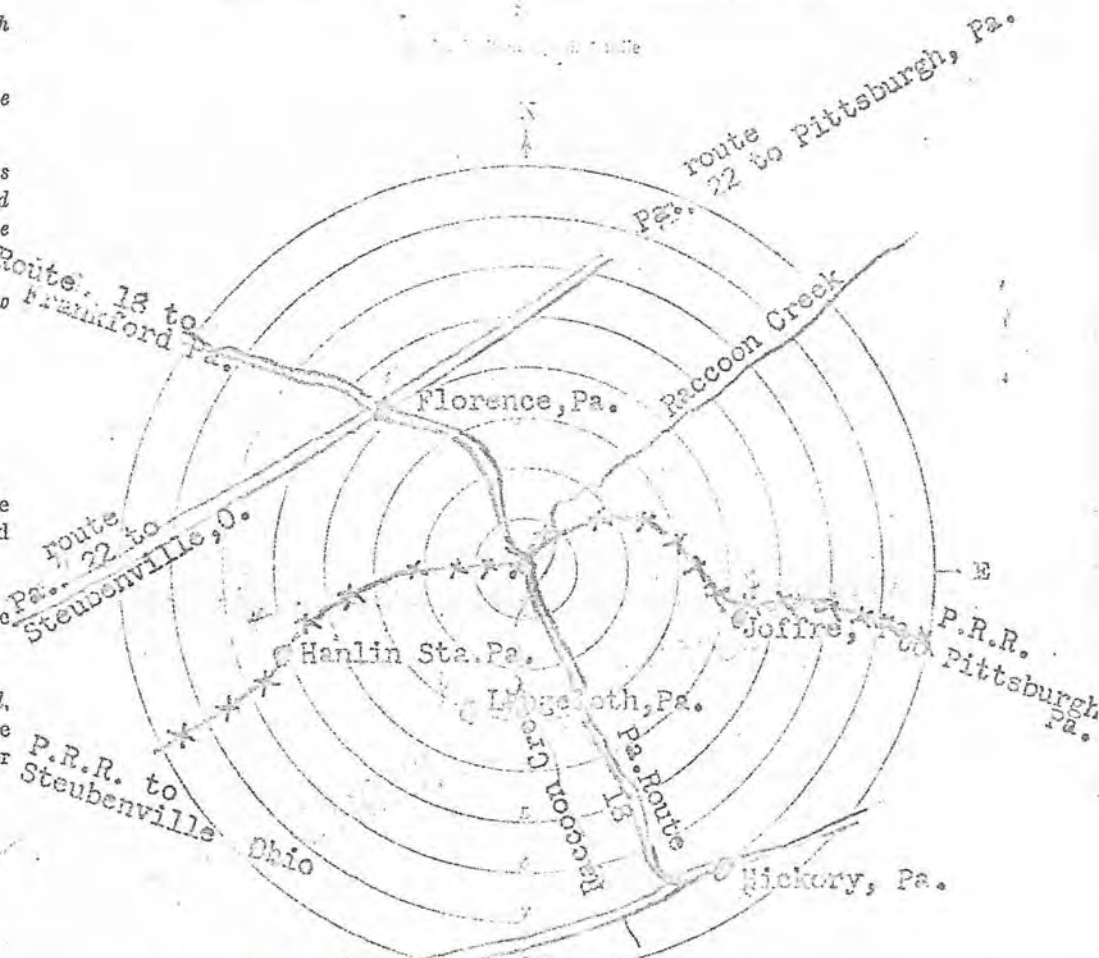
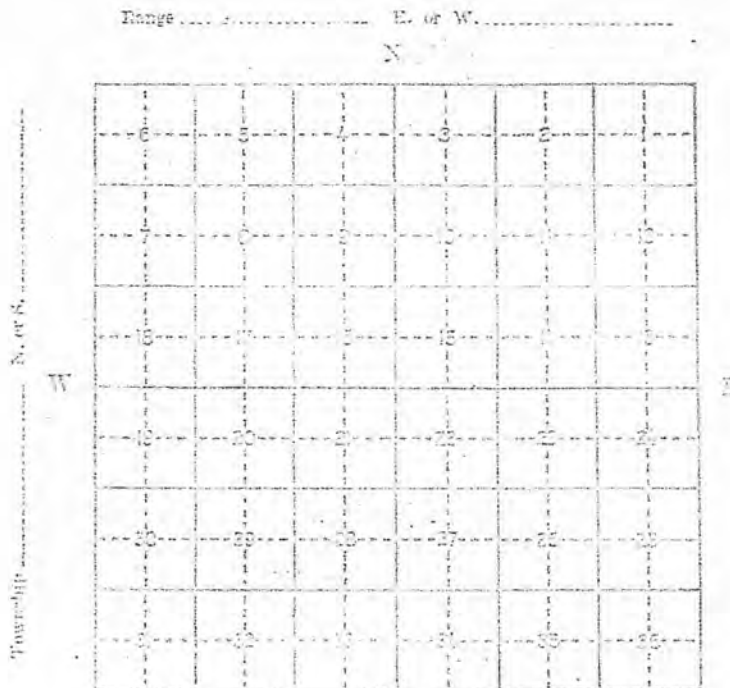
- Adjacent post offices (show with small dots and name).
- Railroads (show by single line with cross marks; name).
- Highways (show by double lines close together and mark U. S. and State numbers; name in margin the post office to which each road leads).
- Rivers, creeks, lakes, etc. (show by wavy lines and name).
- County line (show by dashes).

CIRCULAR DIAGRAM

Use this diagram if your post office is NOT located in an area described by section, township, and range.

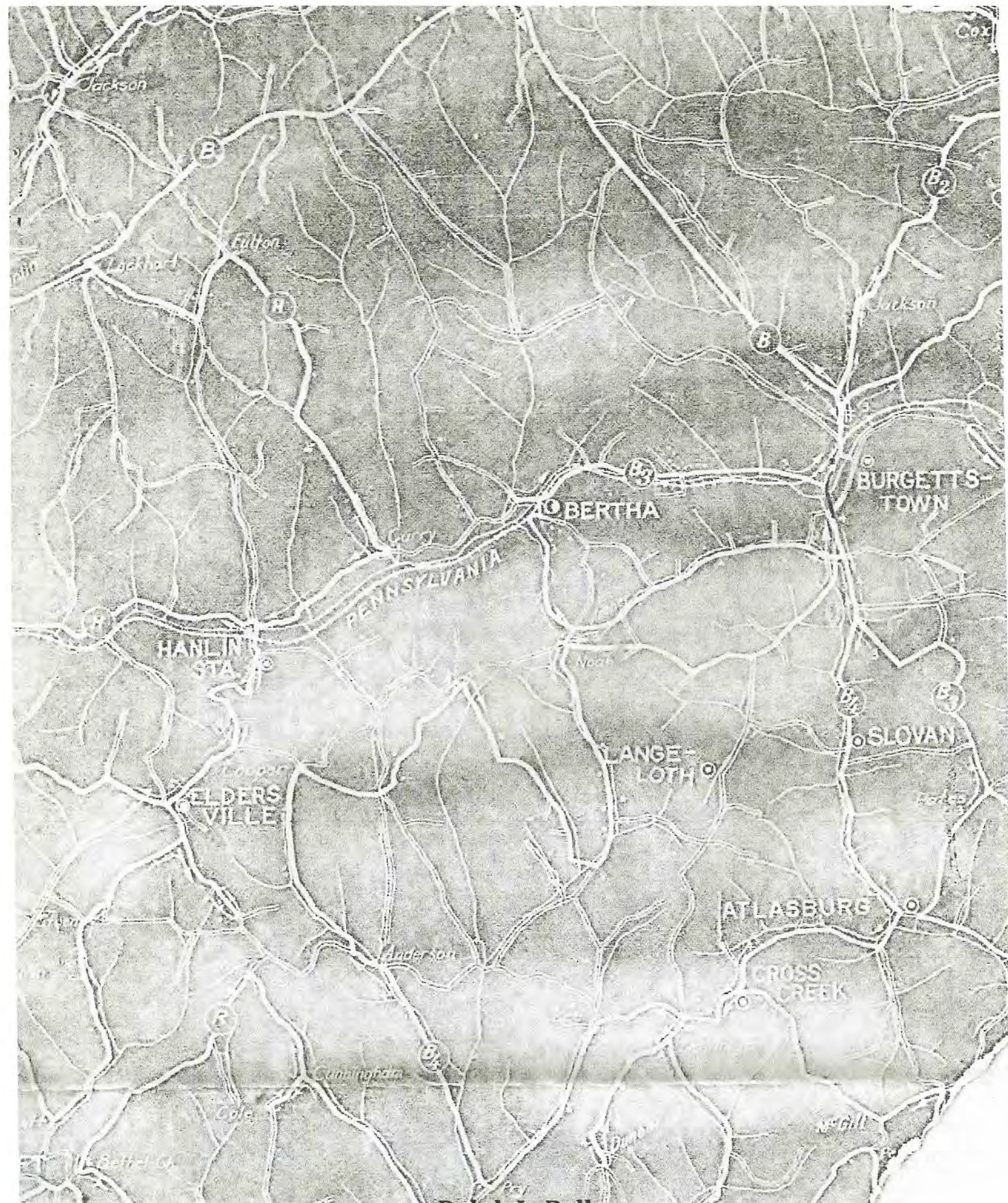
Let the dot in the center of the circle represent your post office.

Then draw the features a, b, c, d, and e, as described above. (Note the scale of this diagram: One-quarter inch equals 1 mile.)



Ralph L. Bell

Assumed Charge Burrettstown Postmaster-February 8 1936



Ralph L. Bell

Assumed Charge Burgettstown Postmaster-February 8, 1936

Post Office Department
FOURTH ASSISTANT POSTMASTER GENERAL
Washington

RETURN TO
 DIVISION OF TOPOGRAPHY

B

Postmaster, **BURGETTSTOWN,**
PA.

AUG 16 1943

The following information is required in order that your post office may be shown in its proper location on postal maps. Please complete this form immediately and return it without delay with the map or sketch described on the reverse side. A letter of reply is not necessary.

Walter Myers
 FOURTH ASSISTANT POSTMASTER GENERAL.

1. Street address of post office Main Street County Washington
2. Township _____ (If location is described by section, township, and range, fill in line 3.)
3. _____ quarter of section _____ Township _____ N. or S. _____ Range _____ E. or W. _____
4. Nearest adjoining county Beaver How far: Shortest air distance? 6 mi. By road? 7 mi.
5. Nearest U. S. or State highway U.S. PA. 18 Direction from P. O. East Distance adjoining
6. Name of nearest railroad station .17 of a mile Name of railroad Pennsylvania R.R.
7. Distance by road to railroad station .17 of a mile Direction from post office North
8. Shortest air distance to nearest tracks 100 ft. Direction from post office N.W.
9. Streams or bodies of water nearest to your office:

Name	Direction from post office	Distance
<u>Raccoon Creek,</u>	<u>East</u>	<u>200 ft.</u>

10. Post offices nearest to your office (one in each general direction):

Name	County	Direction from your office	Distance by road
<u>Florence, Pa.</u>	<u>Washington</u>	<u>North</u>	<u>4 miles</u>
<u>Slovan, Pa.</u>	<u>Washington</u>	<u>South</u>	<u>2 "</u>
<u>Joffre, Pa.</u>	<u>Washington</u>	<u>East</u>	<u>3 "</u>
<u>Hanlin Station, Pa.</u>	<u>Washington</u>	<u>West</u>	<u>5 "</u>

11. How is mail supplied to your office? Railroad From where? Pittsburgh, Pa.
(Railroad, star route, rural route, etc.)

AUG 21 1943
 DIVISION OF TOPOGRAPHY

(Date) Aug. 20, 1943
 (Signed) *Ralph L. Bell*
 Postmaster.

Post office Burgettstown, Pa.

Ralph L. Bell
 (OVER)

Assumed Charge Burgettstown Postmaster-February 8 1926

IMPORTANT.—A map showing the location of your post office must be submitted with the return of this paper. A highway map such as prepared by State, county, or local agencies is preferred, if it can be furnished without expense to the Department. Be sure, however, to mark on it the exact site of the post office, placing a small dot in the proper square or block and on the proper side of the street.

If no map can be furnished it is necessary to draw a sketch on one of the diagrams below.

INSTRUCTIONS

These diagrams are furnished simply to make it easier to draw a sketch that will show correct distances from your post office.

SQUARE DIAGRAM

Use this diagram if your post office is located in an area described by section, township, and range, and you have filled in line 3 on the other side. Otherwise use the circular diagram.

Place a small dot representing your post office in the proper quarter-section and fill in the blanks for township and range numbers.

Then draw the following features: (Note that one-half inch on the paper equals 1 mile on the ground.)

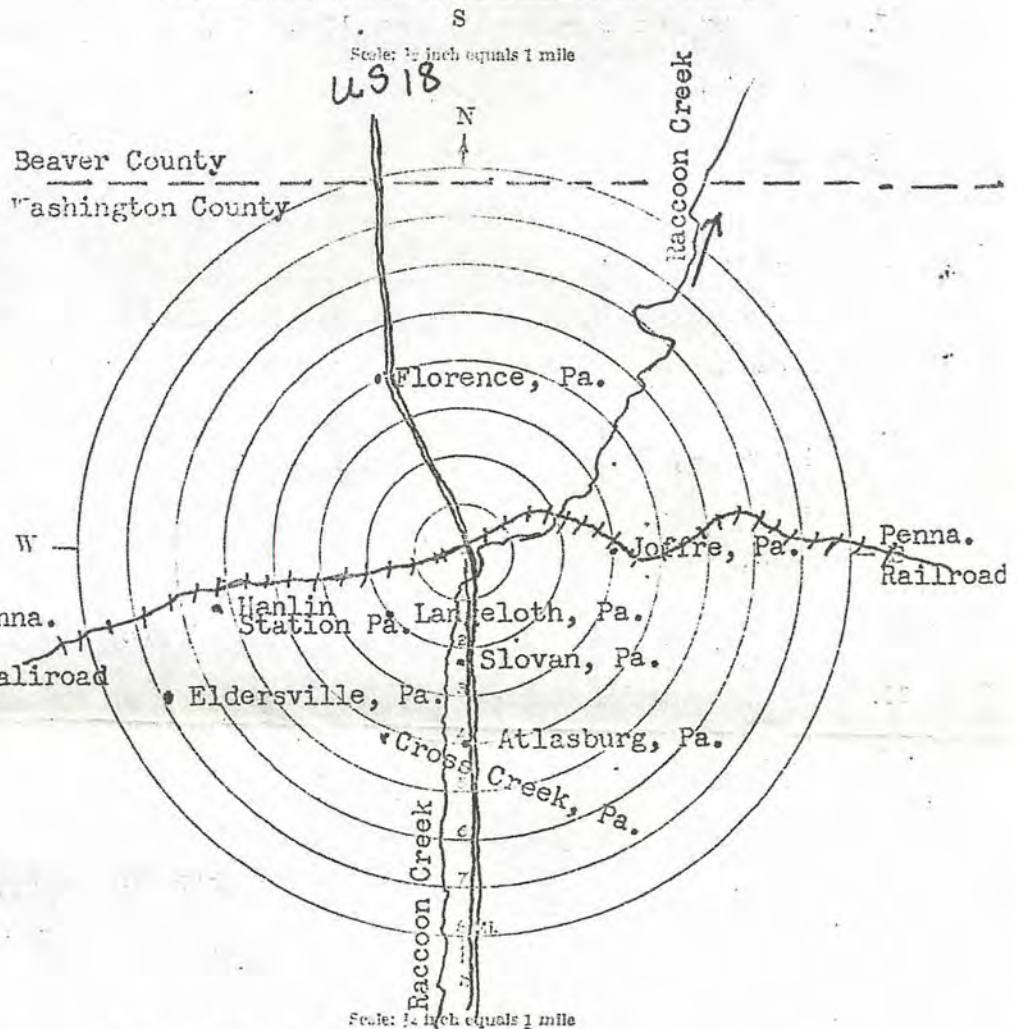
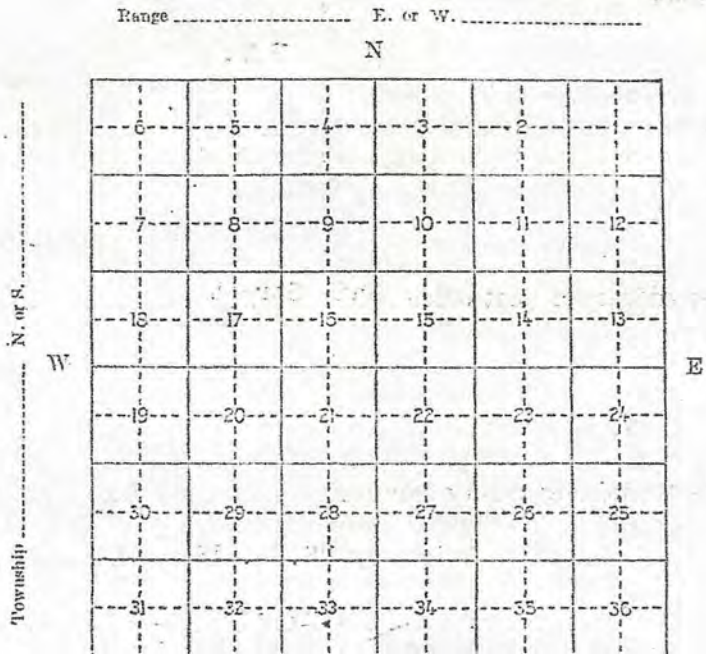
- a. Adjacent post offices (show with small dots and name).
- b. Railroads (show by single line with cross marks; name).
- c. Highways (show by double lines close together and mark U. S. and State numbers; name in margin the post office to which each road leads).
- d. Rivers, creeks, lakes, etc. (show by wavy lines and name).
- e. County line (show by dashes).

CIRCULAR DIAGRAM

Use this diagram if your post office is NOT located in an area described by section, township, and range.

Let the dot in the center of the circle represent your post office.

Then draw the features a, b, c, d, Railroad and e, as described above. (Note the scale of this diagram: One-quarter inch equals 1 mile.)



Ralph L. Bell

Assumed Charge Burgettstown Postmaster-February 8, 1936

Mail Carriers Appointed

With the appointment of the mail carriers for the free delivery of mail in McDonald, the preparations are complete for the installation of the service October first. Postmaster McCartney this week received the result of the Civil Service examination; held some time ago and from some twenty applicants Robert Stevenson, Jr., and Claude E. Irwin have been chosen regular carriers to work eight hours a day; John J. Johnen, Jr., auxiliary carrier, to work five hours a day, and James Ferris, substitute.—Record.

Met With Postmasters

Postmaster W. M. Culley attended the stated meeting of the Western Pennsylvania Postmasters' Association, held in the Bureau of Mines building, Pittsburgh, on Tuesday. The territory embraced in the area of the association includes all counties west and south of Westmoreland. The meeting was well attended and was of its usual interesting and instructive character.

NEW POSTAL RULINGS FOR CLERKS' BENEFIT

Local Postoffice to Curtail Work
By Closing at Noon
on Saturdays

The Act of February 17, 1931, providing for a short work day on Saturdays for all Postal employees and the ruling of the Comptroller of the United States that four hours must constitute a days work on Saturdays, under the law, is mandatory, and it is the expectation of the postoffice department that all employees so far as possible benefit from this Act on Saturday afternoons.

Postmaster Wayne M. Culley, of the local postoffice, states that in order to comply with the spirit of the Law, it will be necessary to suspend all window service at 12 o'clock noon on Saturdays.

Mr. Culley further states that the dispatch of out going mail will not be curtailed due to the fact that by arrangements of assignments the regular scheduled dispatches will be made at 4:15 and 5 p. m. That special delivery mail will be delivered as usual; that mail will be served into postoffice boxes after the arrival of every mail train and the lobby of the postoffice will remain open at all times up to 5 p. m. for the benefit of box holders. A complete collection of mail from every street letter box in the town will be made at 3:45 p. m. in order to have the last possible dispatch.

While the Act is not effective until July 1, 1931, yet according to late Departmental instructions it is in keeping with their wishes that schedules be arranged in advance as some of the minor details will have to be adjusted in order to give the best possible service; and to wait until the last possible moment to begin a change of this nature would not permit sufficient time to arrange the service to the advantage of all concerned.

The new schedule for the Burgettstown office will become effective, Saturday, June 6, 1931.

**New Postal Rulings for Clerks' Benefit
Burgettstown Enterprise-May 1931 Edition**

Advanced Time is Adopted By Many Business Interests

Co-operating with Postoffice Other Concerns Agree on Fast Time

Due to the advancing of the schedules of many railway trains to meet the adoption of daylight saving time in many parts of the country, and particularly in the Pittsburgh industrial district, it has become necessary for the local postoffice to operate on fast time.

Postmaster W. M. Culley made a survey of the business interests of Burgettstown last week and found no opposition to the plan of working on fast time. Insofar as possible the following business concerns agreed to cooperate with the postoffice and tentatively adopt daylight saving time: Burgettstown Hardware Co., A. & P. Stores, Povero's, Shiner's, Butler's, Peoples National Bank, Petrucci's, Stype's, Wray's, Tucci's, Enterprise office, Trimmer's drug store, Peoples Natural Gas. Co., Sacks. No agreement as to hours of opening or closing has been entered into by the various stores.

Two years ago an effort was made to adopt fast time locally, and certain arrangements as to the hours of opening and closing stores were made, but it was found the plans did not work out satisfactorily and the project was abandoned. So far this year the business men have not attempted to establish uniform hours of closing and this will have to be adjusted by unanimous approval before the fast time becomes absolutely effective in the community.

In the meantime a number of business places will endeavor to adapt conditions to meet the demands of the changed time. It is believed that agreements eventually will be secured whereby the town will be enabled to save the extra hour of time during the five months that the summer time standard is in effect. This will bring uniformity with many other communities and keep in line with railroad schedules and the operation of business in the Pittsburgh district.

**Advanced Time is Adopted by Many Business Interests
Burgettstown Enterprise-May 7, 1931 Edition**

LOCAL POSTAL WORK SHOWS NEAR NORMAL

Slight Decrease in 1931 Was Offset by
Increases in Business Over
Several Preceding Years

The postoffice, largely regarded as a fair barometer of business conditions of the communities served, indicates locally, according to a statement of Postmaster Wayne M. Culley, that the Burgettstown district enjoyed an almost normal year. The gross postal receipts for the year 1931, although slightly below the receipts of 1930, were in reality better than those of several preceding years.

During the year ending December 31, 1931, the money order business increased approximately 30 per cent in the value of orders issued, while at the same time the postal savings system showed an approximate increase of 50 per cent in deposits.

The Kandall 44-hour week Act, effective July 1, 1931, which was put in operation at the local postoffice last summer, was discontinued at the time of the holding of the Burgettstown fair, but will again be put in operation on Saturday, January 23rd, when and after which date the office will close at noon on Saturdays. No deliveries will be made by city carriers on Saturday afternoons, and all window service will be curtailed at noon unless conditions warrant otherwise. Mail will be collected from street boxes according to schedules appearing on the boxes, and will be dispatched to trains as at present. The lobby of the office will be left open for the accommodation of box holders and special delivery mail will be delivered as usual.

This plan of closing the postoffice at noon on Saturdays prevails in most towns throughout the country, imposing no particular hardship upon the public. Few business places outside retail stores are open Saturday afternoons. In order to comply with the 44-hour law, the local postoffice is compelled to release clerks a half day on Saturdays or cripple the service during other periods of the week when business is much heavier.

LETTER FROM JOE SCOTT COMES VIA NEW ROUTE

Former Resident of Borough Uses
Initial Air Mail Service
to Write Home Town

The Enterprise a few days ago received a letter from Joe G. Scott, a former Burgettstown resident, who has been a resident of sunny California since 1907. During the quarter century intervening Joe has returned to the old home town only twice, but the memory of the homeland is still kept green.

With the letter was a circular describing the activities of the Chamber of Commerce of El Centro, Cal., where Mr. Scott is located. This circular also refers to the establishment of air mail facilities for the city of El Centro, and Joe Scott took advantage of the initial flight to send his letter to the Enterprise.

Mr. Scott is the purchasing agent of the county of Imperial, California, and is one of the leading boosters for the Imperial Valley. This valley, by the way, is one of the most productive and prosperous in the wonderland of the southwest. Mr. Scott's letter reads as follows:

"I am sending you herewith via air mail a copy of the Weekly Report of the El Centro Chamber of Commerce. This report comes to you on the first air mail flight leaving here on June 15th. I would advise you to give the stamp thereon to your son, if you have one, or some member of your family to keep and in the years to come it might become valuable.

"I was born and raised in Washington county. My mother, Alice J. Scott, still lives among you. I left your state in 1907, on October 31st, and came to Imperial Valley where I have lived ever since. We have a great valley here and we have not felt the depression nearly so much as other localities. I have only returned to the "Old Home Town" twice since coming here, once in 1917 and again in 1926. I was in the grocery business here from 1908 to 1925, when I sold out and conducted a feed and brokerage business for one year. In May, 1927, I was appointed County Purchasing Agent by the Board of Supervisors, which position I have held ever since.

"I take this opportunity of sending greetings to all my friends and relatives in good old Burgettstown.

Letter from Joe Scott Comes Via New Route
Burgettstown Enterprise-June 23, 1932

Matthew W. McCullough

Matthew W. McCullough, aged 82 years, widely known throughout western and northwestern Washington county, died August 24th at his home at Cross Creek after an illness of a year. One of the pioneer rural mail carriers from the Burgettstown office, he served in that capacity for a period of 18 years. As long as his health permitted, he was active in the affairs of the community and church. He was a son of John Lyle and Julia Logan McCullough and was born near Buffalo Village. Early in life he moved to Burgettstown and was united in marriage with Esther A. Ewing, of State College, who survives. Besides the widow, one son, Joseph E. McCullough, Washington, D. C.; a daughter, Mrs. Henry McCormick, of Cross Creek, and a brother, Dr. Samuel Logan McCullough, of Oakdale, survive. Funeral services were held at the McCullough home Friday afternoon, conducted by the Rev. R. E. Kaufmann. Interment was in Cross Creek cemetery.

Matthew W. McCullough
Pioneer Rural Mail Carrier
Died-August 24, 1932

FADDIS WRITES P. O. DEPT. FOR BUILDING PLANS

The Editor of the Burgettstown Enterprise is in receipt of a letter from the Honorable Charles I. Faddis, representative in Congress from this district, concerning possibilities of the construction of a new post office here at an early date.

Mr. Faddis says: "Since we have had so many inquiries from our constituents in your vicinity requesting information as to when the new post office might be erected, I took the matter up with the Public Buildings Administration with the result that this morning (March 2, 1940) I received the enclosed letter which is self-explanatory. Thought you might want to publish it."

The enclosure is as follows:

My dear Mr. Faddis:

This will acknowledge receipt of your letter of February 26, inquiring the present status of the Federal building project for Burgettstown and when it is proposed to proceed with construction.

Acquisition of the site for this building involved extended negotiation and while a contract to purchase land located on South Main Street at the corner of Public Alley "C" was entered into in February of 1939, title was not vested in the United States until November 17 and was not approved by the Attorney General until December 18 of that year.

Meantime a considerable volume of work entitled to prior consideration had accumulated before the office of the Supervising Architect, as a result of which the development of a design for the Burgettstown building was only recently taken under consideration.

In this early stage it is impracticable to be definite, but in the orderly course of procedure the drawings and specifications should be completed and other necessary preliminary steps accomplished in time to permit placing the building on the market for construction bids during the coming summer, probably in the month of August.

The interest you have expressed in the earliest practicable construction of this building is a matter of record and an effort will be made to maintain or better the above schedule.

Very truly yours,
L. A. SIMON,
Acting Commissioner

150 APPLICATIONS FOR AUTO LICENSES HELD AT POST OFFICE

One hundred and fifty automobile owners in Burgettstown are sans automobile applications for 1940, because of failure to fill out change of address blanks.

Postmaster Ralph Bell has been instructed by the post office department to destroy any automobile license applications that are not correctly addressed. He states that 150 such applications are being held at the post office and at his own expense Mr. Bell this week is sending out cards to notify such persons of their failure to comply with the law.

If you have moved during the past year, you should fill out a form at the post office with your correct address and send same in at once to Harrisburg, that is if you expect to drive an automobile this year. Present license expires on March 31, 1940.

**150 Applications for Auto Licenses Held at Post Office
Burgettstown Enterprise-March 7, 1940**

**POSTMASTER BELL
ADDRESSES CARRIERS
AT BANQUET**

Over 100 members and their guests attended a banquet of the Washington County Rural Letter Carriers Association in the basement of the First Methodist Church, Washington on Saturday night.

Meeting with the Association were members of the Women's Auxiliary, a number of postmasters and a delegation of 23 carriers from Greene County.

Harry Bair, state secretary, of Ruffsdale, presided as toastmaster.

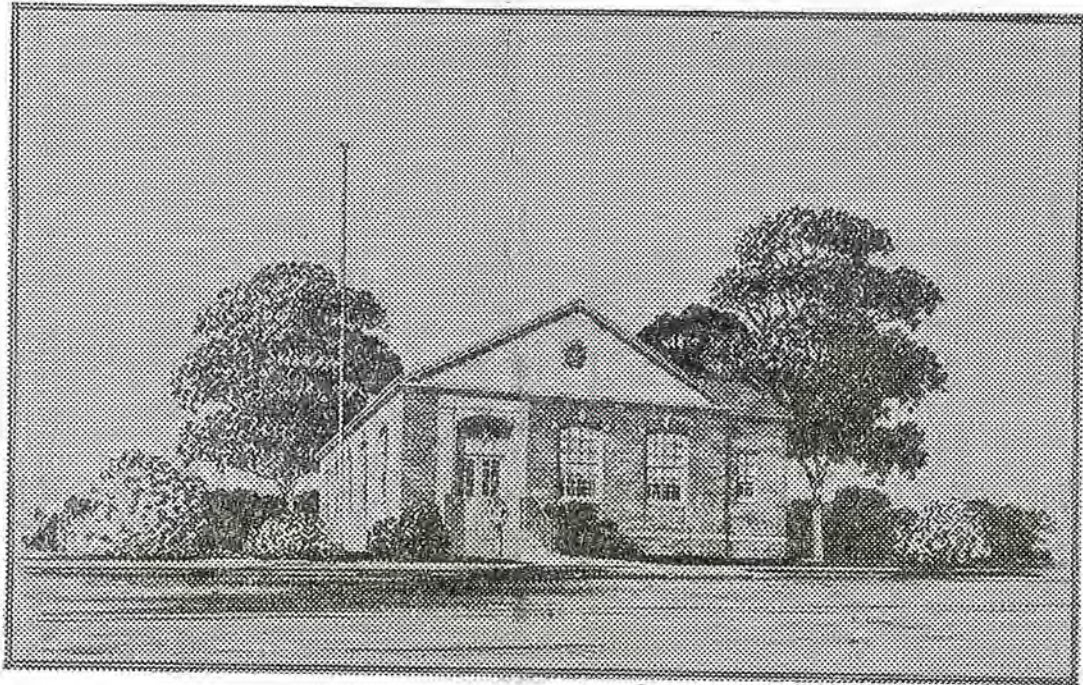
Principal speaker was National Secretary Max Lightner, of Duncan, who spoke on the aims of the Association and pending legislation.

He pointed out the National Association now numbers 32,000 members.

Other speakers included Mrs. Lightner, State President Rev. E. Paul Dilling, of Hopewell. M. Shell, postmaster at Grindstone, Fayette County, and Ralph L. Bell, postmaster at Burgettstown.

Burgettstown, Pa., Thursday, October 31, 1940

Architect's Drawing Of Our New Post Office



**Burgettstown Post Office
Architect's Drawing**

POST OFFICE HAS BIG YEAR IN 1940

Postmaster Ralph Bell has compiled a comparative report of business transacted at the local second class office during the years 1939 and 1940. The report releases the surprising information that during the past year local residents purchased 21,929 money orders, representing an expenditure of \$170,519.53.

POSTAL ACCOUNT

(Stamp sales and receipts from other sources.)

Gross Income—1939	-----	\$11,823.05
Gross Income—1940	-----	11,714.98

Money Order Account

1939—20,355 money orders issued representing	---	\$152,550.58
1940—21,929 money orders issued representing	---	170,519.53

Postal Savings

Dec. 31, 1939—Balance to credit of depositors	---	\$141,827.00
Dec. 31, 1940—Balance to credit of depositors	---	154,250.00

United States Savings Bonds

1939—Sales	-----	\$51,543.75
1940—Sales	-----	33,768.75

Post Office has Big Year in 1940
Burgettstown Enterprise-January 9, 1941 Edition



4-28-41

U.S. Post Office-Burgettstown, Pa
View from North looking South-April 28, 1941

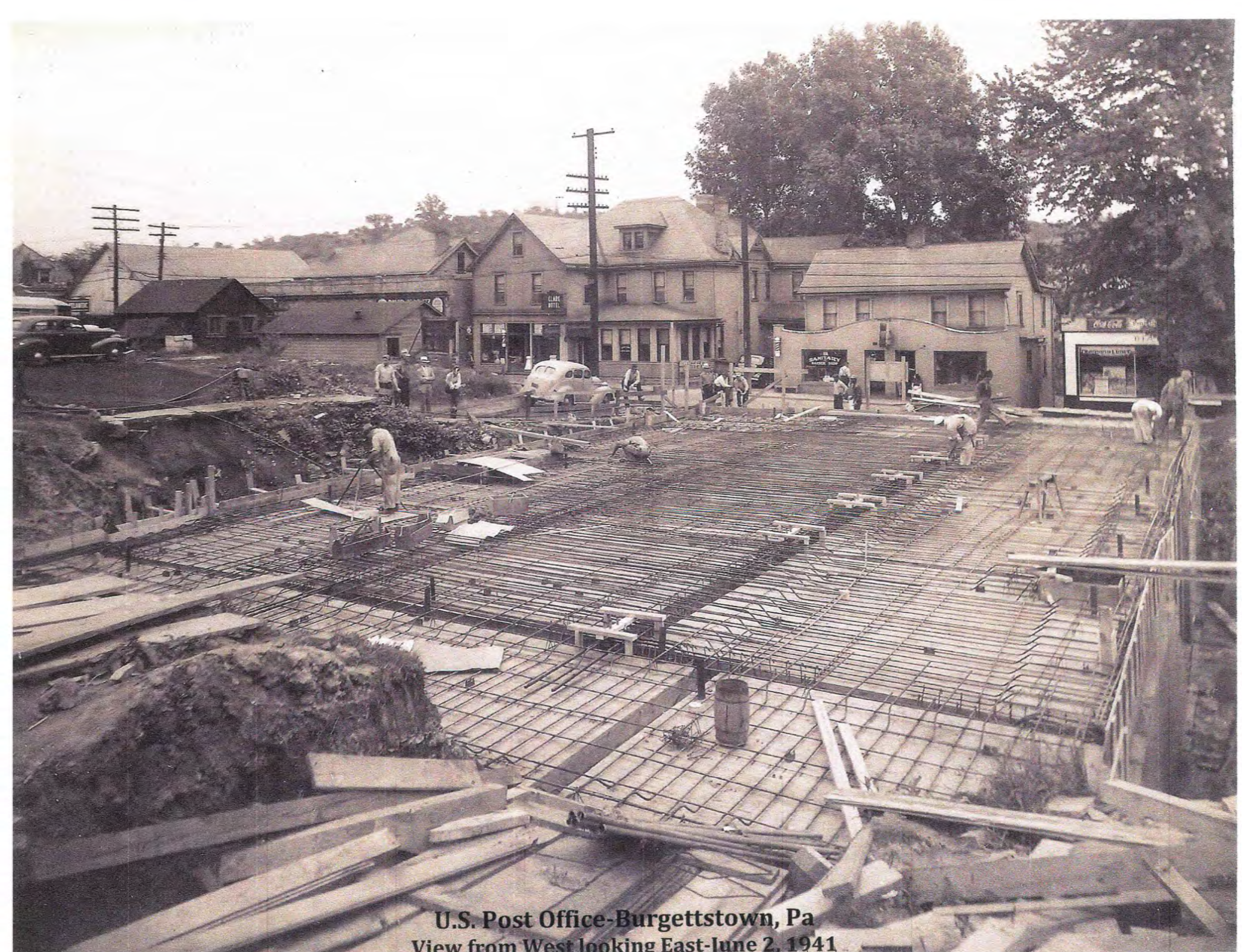


4-29-41

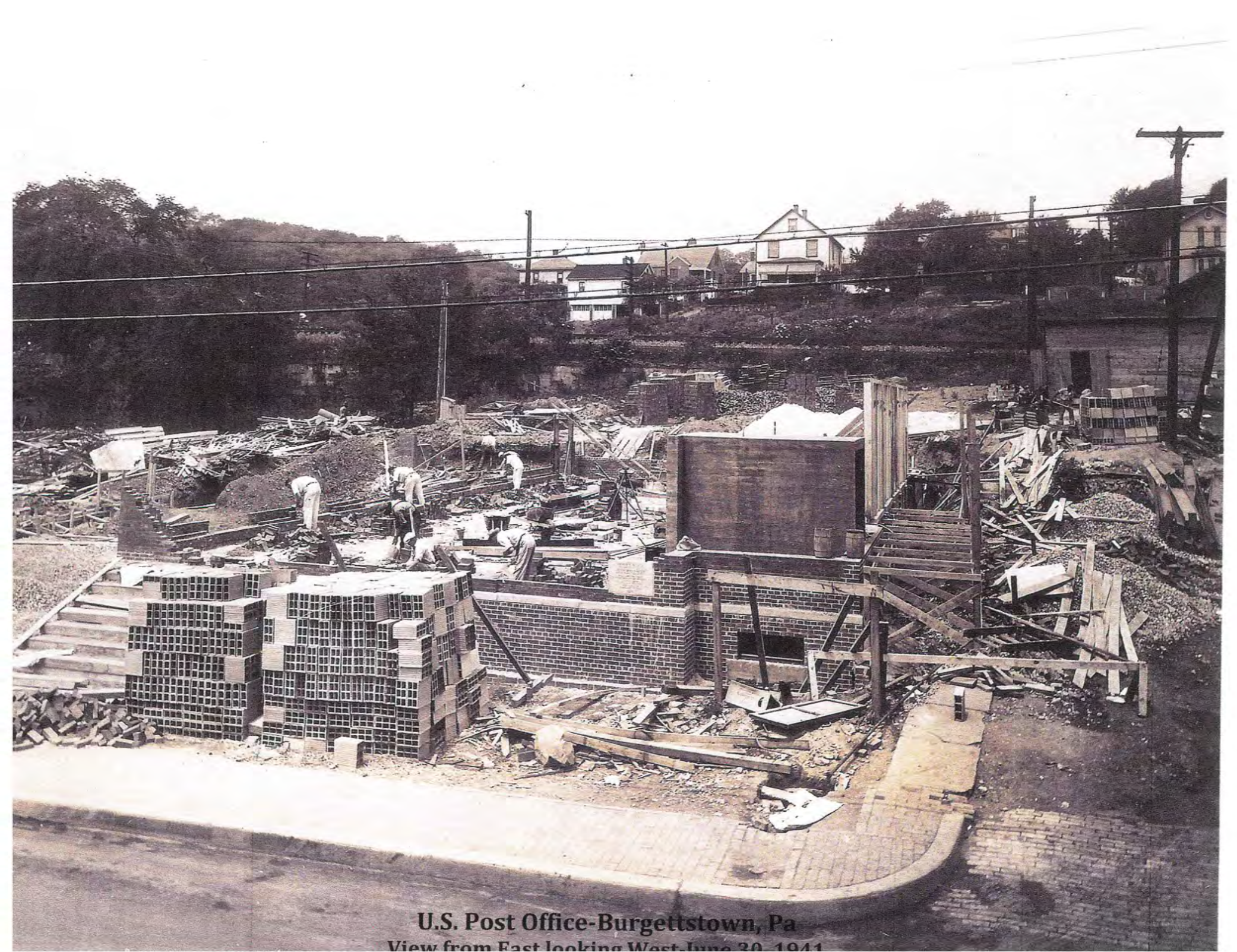
U.S. Post Office - Burgettstown, Pa.
View from South looking North - April 29, 1941



U.S. Post Office-Burgettstown, Pa
View from East Looking West-June 2, 1941



**U.S. Post Office-Burgettstown, Pa
View from West looking East-June 2, 1941**



U.S. Post Office-Burgettstown, Pa
View from East looking West June 30, 1941



U.S. Post Office-Burgettstown, Pa
View from West looking East-June 30, 1941



U.S. Post Office-Burgettstown, Pa
View from East looking West-August 1, 1941



U.S. Post Office - Burrettstown, Pa

View from West looking East August 1, 1941



U.S. Post Office-Burgettstown, Pa

View in Work Room looking toward Post Master's Office-September 3, 1941



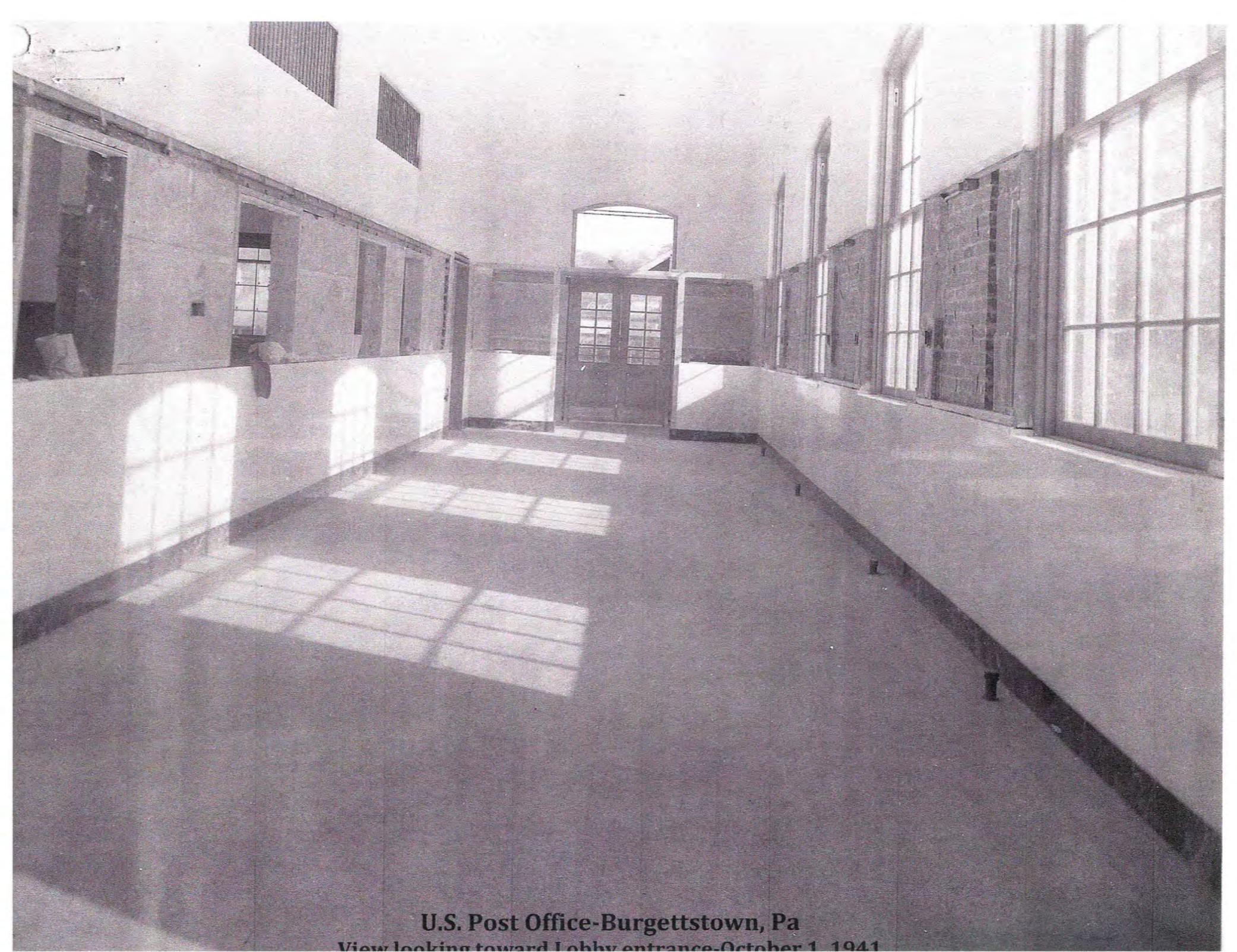
U.S. Post Office-Burgettstown, Pa

View in Work Room looking toward Post Master's Office, October 1, 1964



U.S. Post Office-Burgettstown, Pa

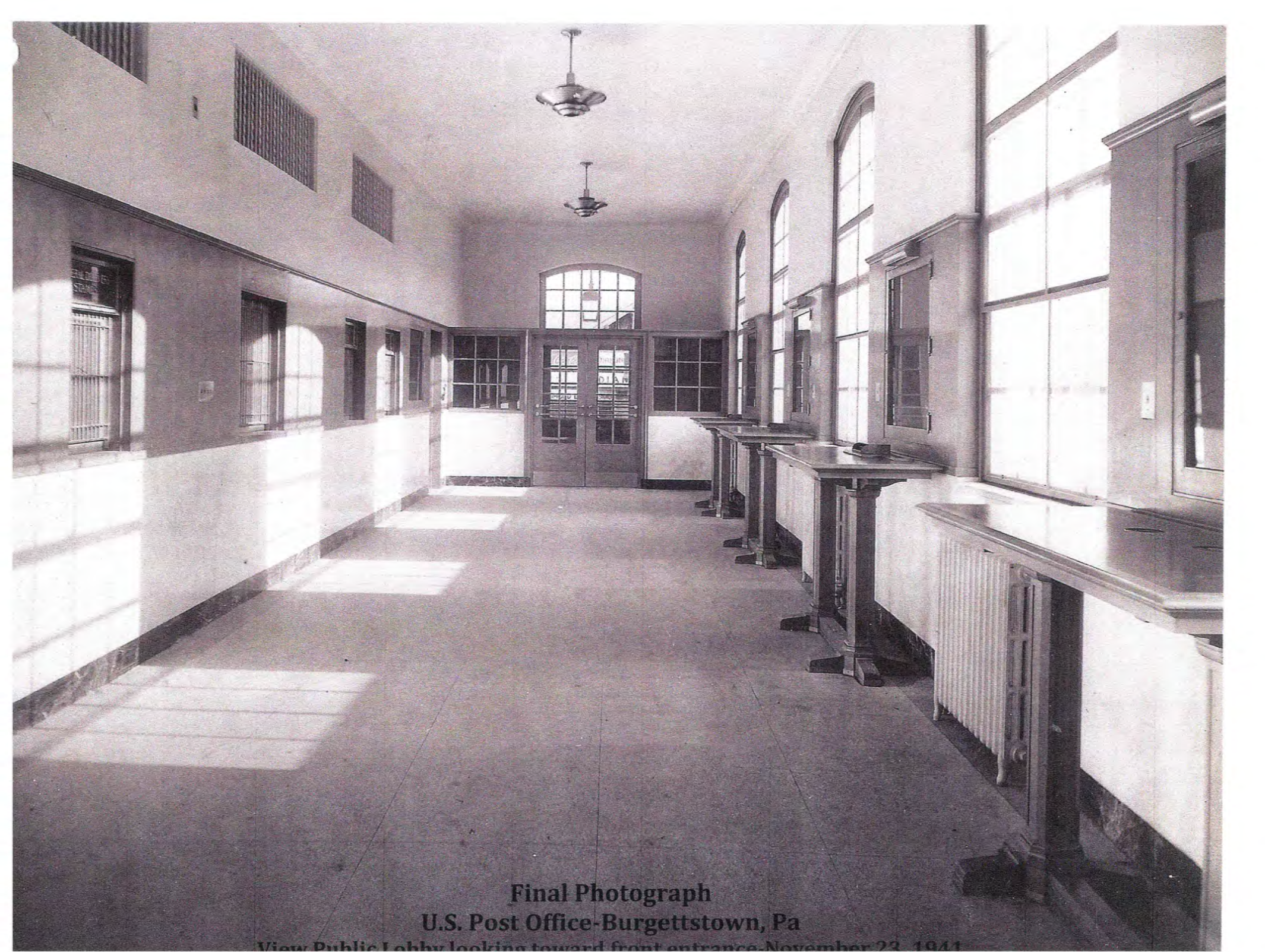
View in Public Lobby looking toward Work Room Entrance-September 3, 1941



U.S. Post Office-Burgettstown, Pa
View looking toward Lobby entrance-October 1, 1941



U.S. Post Office-Burgettstown, Pa
View Public Lobby looking toward Door 102-November 4, 1941



Final Photograph

U.S. Post Office-Burgettstown, Pa

View Public Lobby looking toward front entrance-November 23, 1941

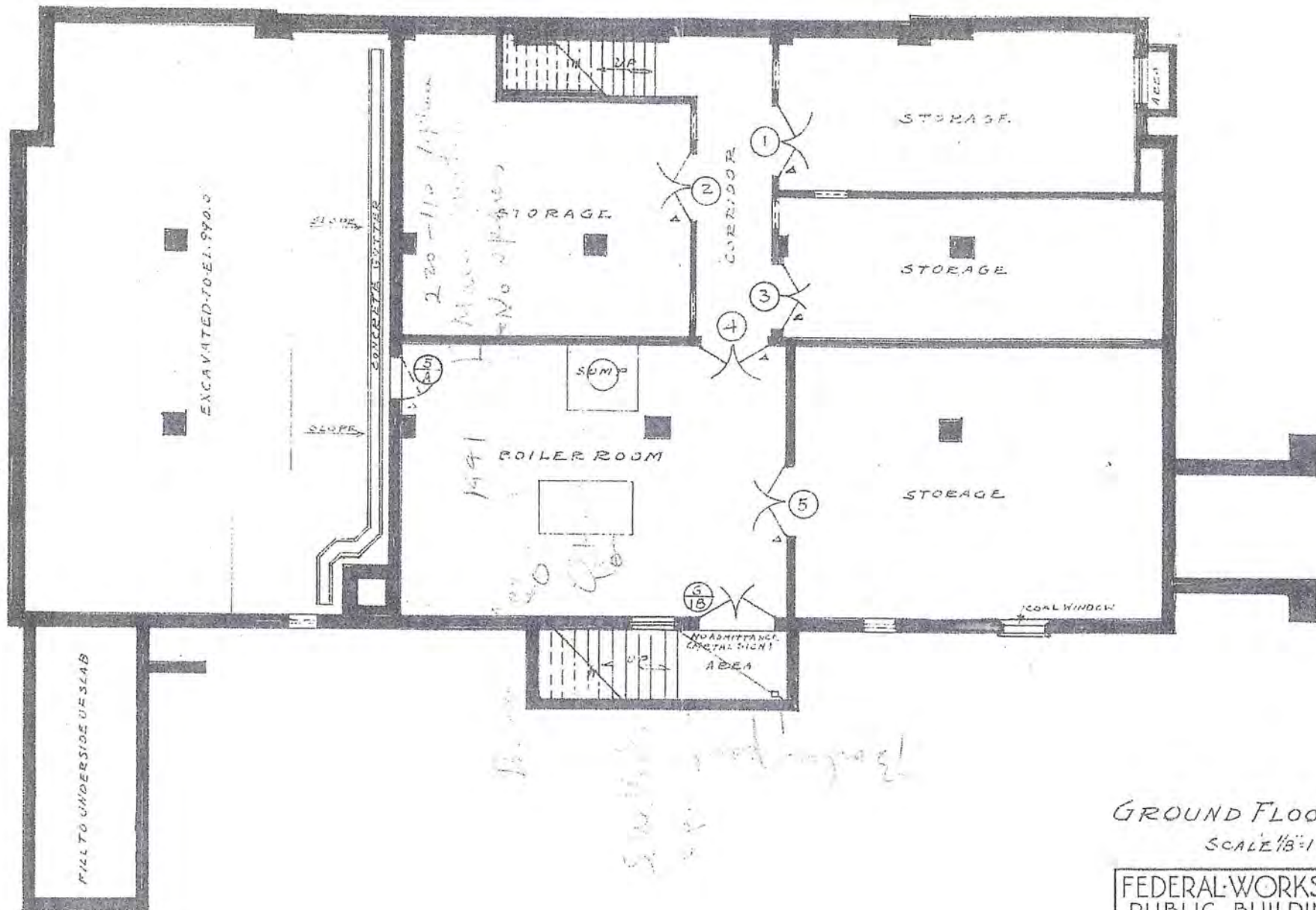


U.S. Post Office-Burgettstown, Pa
View Workroom Counter-November 4, 1941



Final Photograph
U.S. Post Office-Burgettstown, Pa

View Workroom looking toward Post Master's Office-November 23, 1941



GROUND FLOOR PLAN
SCALE 1/8"=1'-0"

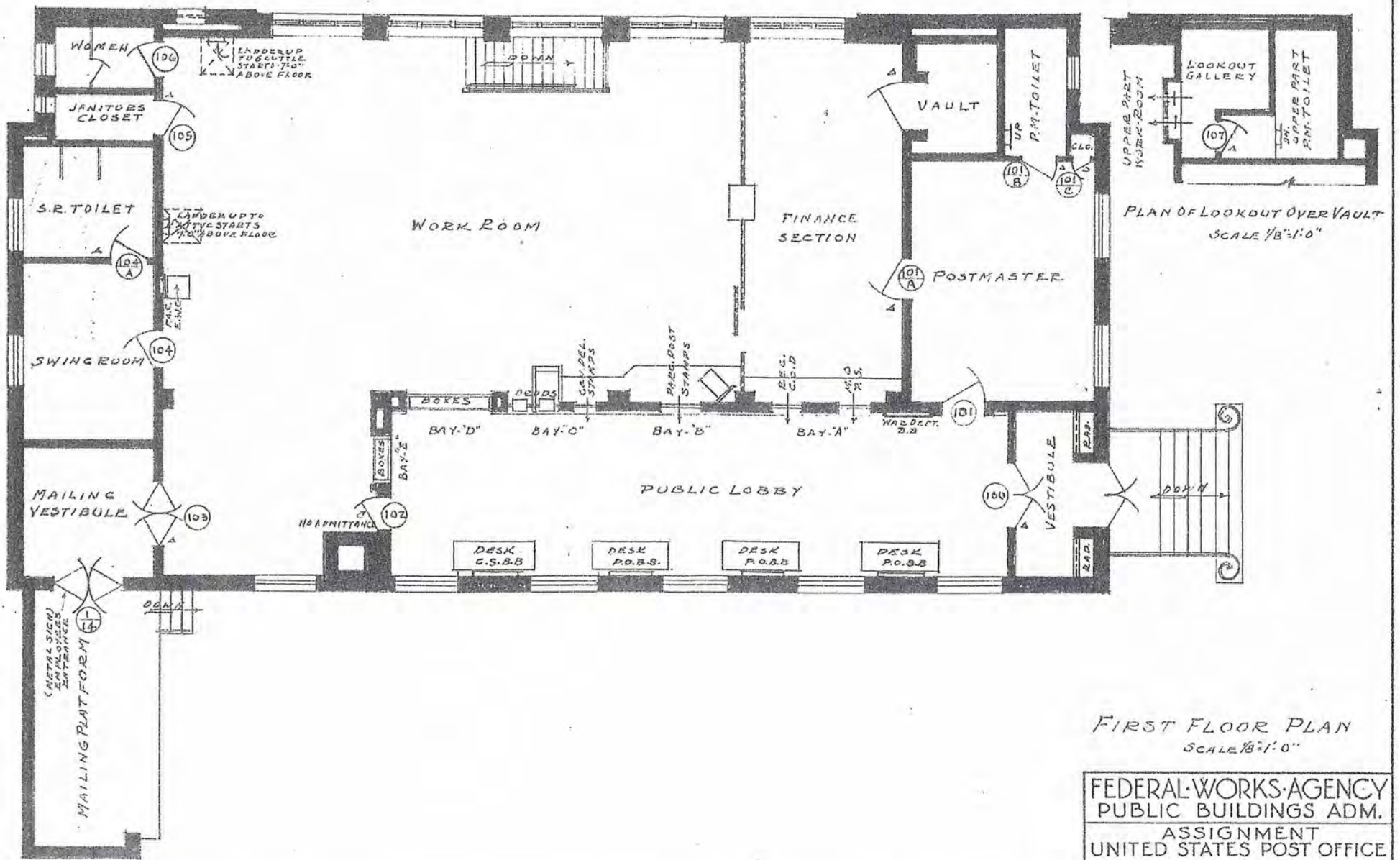
FEDERAL WORKS AGENCY
PUBLIC BUILDINGS ADM.

ASSIGNMENT
UNITED STATES POST OFFICE
BURGETTSTOWN-PA.

DRAWN BY KENNELLY	REVISIONS	DRAWING NUMBER
DATE: 23-41		AS-2
CHECKED BY		

LAST PRINTING: 10-28-41

DOORS MARKED "Δ" NOT TO
HAVE TITLES PAINTED ON.



FIRST FLOOR PLAN
SCALE 1/8"=1'-0"

FEDERAL WORKS AGENCY
PUBLIC BUILDINGS ADM.
ASSIGNMENT
UNITED STATES POST OFFICE
BURGETTSTOWN, PA.

DRAWN BY KENNALLY	REVISIONS	DRAWING NUMBER
DATE: 1-28-41		AS-3
CHECKED BY [Signature]		

LAST PRINTING: 10-28-41

DOORS MARKED "Δ" NOT TO
HAVE TITLES PAINTED ON.

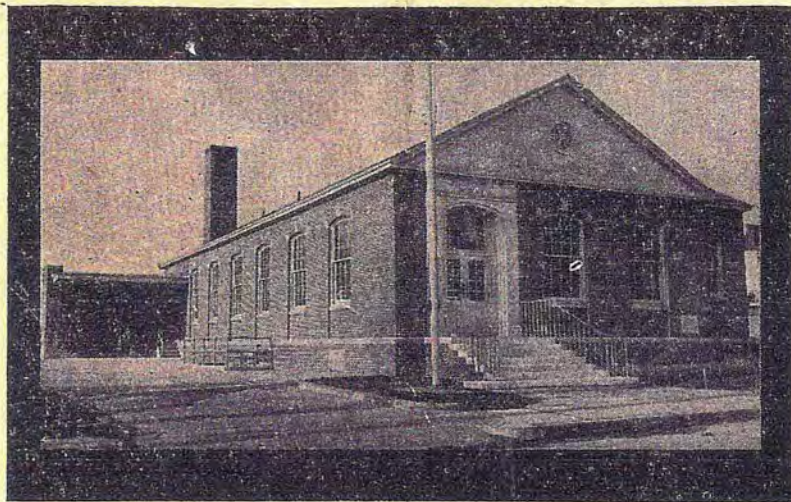
**RURAL CARRIERS
SELL DEFENSE STAMPS**

Thirty-two thousand rural mail carriers are now acting as agents in the sale of Defense Savings Stamps, postal officials have informed the Treasury Department. Demand for the stamps in sparsely settled districts caused the Post Office Department to authorize the carriers to act as salesmen.

The stamps range in value from ten cents to five dollars. Purchasers are given albums in which they can be mounted. When filled, the albums may be exchanged for Defense Savings Bonds.

Post Office officials recalled that rural mail carriers acted in similar capacities in 1917 and 1918 selling War Savings Stamps.

Saturday Is Moving Day To New P O



Postmaster Ralph L. Bell announces that all equipment for the new postoffice has finally arrived and that

moving day will be Saturday, December 27. Business will be carried on "as usual" in the new office Monday, December 29.

Saturday is Moving Day to New P.O.
Burgettstown Enterprise-December 25, 1941 Edition

— V —

**POST OFFICE SHOWS
NICE INCREASE IN '41
\$52,612 IN BONDS**

Postmaster Ralph Bell reports that Burgettstown Community is heeding the plea of the United States government "to buy defense bonds and stamps." The year just ended, 1941, saw the purchase of \$52,612.50 United States Savings bonds and \$1,444.-85 Defense saving stamps from the local office.

Mr. Bell reports gross postal receipts of \$12,508.19 for the year 1941 a considerable increase over the previous year of 1940, when the gross receipts were \$11,714.98.

The postmaster also reports that \$157,819 has been deposited in postal savings until December 31.

**Post Office Shows Nice Increase in '41-\$52,612 in Bonds
Burgettstown Enterprise-January 8, 1942 Edition**

1944 Was Biggest Year For Post Office

Postmaster Ralph Bell submits a report on gross business at the Burgettstown Post Office for 1944 which reveals that last year was the highest in general business in the history of the office.

The Postmasters report shows the total general business at the Burgettstown post office in 1944 was \$23,502.50, and by quarters: 1st, \$5,134.69; 2nd, \$5,073.65; 3rd \$5,857.13; 4th, \$7,437.03.

Bonds and stamps at actual sale price, sold through the post office totalled \$67,160 for the year and by quarters: 1st, \$23,427.50; 2nd, \$16,082.50; 3rd, \$12,950.00; 4th, \$14,700.00.

The grand total business for the year was \$90,662.50. Total for 1943 was \$90,003.86.

—v—

WILL DEDICATE POST OFFICE, SAT.

Although Congressman Charles I. Faddis, who secured the project for Burgettstown cannot be present at the Dedication Ceremonies of the new postoffice on Saturday afternoon, Postmaster Ralph Bell announced this week that other state officers and many Washington County postmasters will attend. Colonel Faddis is serving with the armed forces of the United States and regrets his inability to attend.

The Union high school band will give a concert from 2:30 to 3 o'clock in front of the post office after which formal dedication will take place. The beautiful new \$75,000 building



CHARLES I. FADDIS

will be accepted by the Burgess of Burgettstown L. W. Bender. A new flag will be raised at the building, this ceremony to be conducted by members of the American Legion. After the program, the post office building will remain open until 9 o'clock in order that all who desire may inspect it. A feature of the ceremony will be the showing of moving pictures of the building during construction.

Mr. Bell will entertain County postmasters at a dinner in the Westminster church at 5:30 on Saturday afternoon.

The postmaster will have on hand for distribution a limited number of souvenir envelopes, containing a brief history of the office.

Will Dedicate Post Office, Saturday
Burgettstown Enterprise-January 21, 1943 Edition



UNITED STATES POST OFFICE

BURGETTSTOWN
PENNSYLVANIA

WASHING GULF

GULF

ADELMO
BE
LIQU

BEER

U.S. MAIL

Main Street Burggettstown-1950



**Burgettstown Post Office Staff Serving Over 10 Years.
L-R: Al Rossi, George Pyle, Harold Stewart, and Ralph Bell**



Burgettstown Post Office Staff
Burgettstown Enterprise- December 25, 1952 Edition

Burgettstown Post Office Employees Are Santa's Helpers



Enterprise Photo

An all time high in both cancellations and mail received has been processed by employees at the local post office during the year's holiday rush. An estimated four or five hundred parcel post packages, both coming in and going out which total about 25 large mail bags to be handled daily, have

kept the post office staff exceptionally busy.

Approximately 90,000 cancellations have gone through the office since December 15. Three R. D. routes are served in addition to the two local routes. Two extra employees were added to the staff for the Christmas rush.

In the picture are: J. Harold Stewart, assistant postmaster; Frank Taucher, Ruth Melvin, Carmella Boff, Lois Wagner, George Nemeth, Howard Dunbar, Shurley Bruce, Joe Lyle, Harry Byrd, Emile Kowalski, Ralph Kortyna; and Jack Culley, C. D. Scott, A. R.

Rossy-Rural carriers. Ralph L. Bell, postmaster, is confined to his home due to illness.

Santa's helpers say that all mail will be out of the local office by Christmas Eve and that all perishables or special deliveries which arrive Christmas Day will be delivered.



Burgettstown Post Office Staff



Burgettstown Post Office

Mike Eannace, Joe Kandrav, Howard Dunbar, George Nemeth, and Lois Wagner



Burgettstown Post Office Staff

Burgettstown Post Office Observes 150th Anniversary; Established In "Old Town" January 1, 1811

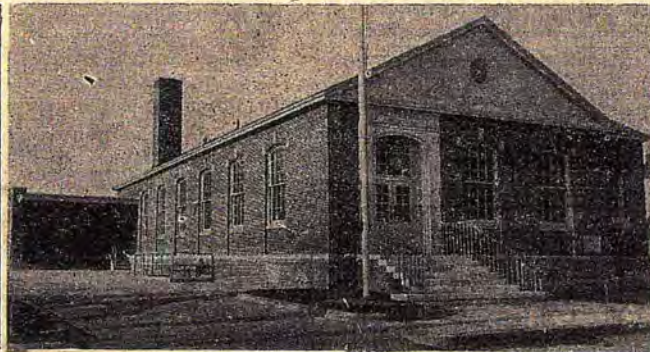
by Kathryn Slasor

One cold day in January, a small scattered group of men clad in warm but bulky clothing, slowly trudged their way through the snow-covered fields toward a narrow deep-rutted road. Upon reaching it, they walked until they came to a huge old White Oak tree, where they stopped and chatted amicably among themselves.

After a while, a vehicle approached. The driver distributed an assortment of papers among the men and deposited the remainder in a clapboard box that had been nailed to the oak tree, and after an exchange of greetings, the vehicle moved on. The men departed, going their separate ways, happily clutching their treasures.

The year was 1811. The place was Bricelands Crossroads, later to become known as Florence, Pa. The narrow road with the deep ruts was Route 18, the ruts having been made by the Conestoga wagons and the horses. Among these early pioneer settlers could have been your great grandfather, and mine. They had just made their twice-weekly trip to the "post office," the old White Oak tree, where the postman, on his way to Georgetown from Washington, deposited the scant supply of mail for the small community, the oldest village in Hanover Township.

Some of the letters could have been mailed in Burgettstown, a small but growing settlement in Smith Township. Burgettstown was much more advanced than the other villages surrounding it. Its people boasted of a real post office. This government institution was established on April 25, 1810 and went into effect January 1, 1811 - 150 years ago this week. At that time, Burgettstown was one of only eight post offices in Washington County, the others being Amity, Canonsburg, Washington, Fredericktown, Parker's Ferry, West Alexander and West Middletown. Only 75 post offices had been established in the entire United States.



During the early days of mail delivery, envelopes were not used. A single letter consisted of one sheet of paper, folded and sealed with sealing wax at the corners on the back. The postage was paid by the person receiving the letter, at the rate of 8 cents per single letter if it had not traveled over 40 miles, 10 cents between 40 and 90 miles, 12½ cents up to 150 miles, and so on up the scale. A double letter consisting of two sheets of paper required double postage, and three sheets triple postage. Newspaper postage was at the rate of 1 cent for 50 miles, the amount increasing according to the distance traveled. The first stamps were issued in 1847, and until that time, letters were simply marked "paid" by the postmaster.

The land on which Burgettstown is situated was located by Sebastian Burgett, a native of Germany, before 1780. It was laid out by his son, George Burgett, and was first known as West Boston. The first post office in Burgettstown was located in what is now the south end of town, or the "Old Town." Its first postmaster was Thomas Miller, who was born and raised in Maryland. After his marriage, he and his bride came west as far as Hickory, making their bridal trip on horseback. In 1810 they came to Burgettstown, where they opened a hotel and tavern. He later purchased a farm outside of town and became a drover, buying and selling cattle, driving them over the mountains to the eastern markets. In the year 1819, as he was returning home from Philadelphia, he was taken sick and died.

In 1852, the Pennsylvania Railroad began operations, and a new town "down by the station" sprung up. It was laid out in 1854 and called "Abeline" and in 1870, the post office was established under the name of "Cardville" in honor of a Railroad official, W. W. Card. The post master of Cardville was James A. Galbraith, a native of Smith Township who was very active in the affairs of the town. In addition to keeping post office (for the short period of one week), he taught school at 18, and continued for several years, clerked in a store in Cross Creek for 21 years, kept a hardware store in Burgettstown for several years, was elected as Recorder of Washington County, and finally settled in Canonsburg where he worked extensively in the grain and implement business.

One week after the Cardville post office came to existence, John D. McCabe, assistant, was appointed postmaster, followed by John C. Ralston, and George M. Miller, who owned a drug store.

In 1883, the Post Office Department abolished the office in the old town, and changed the name of Cardville to Burgettstown. The folks in the old town were reluctant to give up their post office, and asked that they be allowed to continue operating under the name of South Burgettstown. This permission was granted, and the South Burgettstown office became effective as soon as the old office was abolished.

The postmasters in this office were J. W. Pry, W. F. Scott, W. E. Porter, Forbus Ferguson, and Mable Todd. In 1920, village delivery service was installed from the Burgettstown office and the South Burgettstown office was abolished.

After the name Cardville was changed to Burgettstown, the first postmaster was George Miller. His successors were R. T. C. Stephenson, B. F. McClure, J. K. McFarland, J. T. Patterson who died in office and was succeeded by his daughter, Nora Patterson. E. G. McGregor, J. P. Shillito, D. V. Hays, J. G. Scott, Wayne M. Culley who served under 5 presidents, and Ralph L. Bell.

In 1820, M. S. Stevenson was appointed postmaster, followed by S. J. Perry, David Bruce, Dr. Stephen Smith, Jess Spencer, Leander Robb, Samuel P. Wilson, David M. Pry and John W. Pry. These men were all prominent citizens and are deserving of credit for their contributions to the upbuilding of the community.

Thomas Miller was captain of the militia in the War of 1812, and assisted in the defense of Lake Erie. S. J. Perry, was a doctor, and studied medicine with Boston Burgett, son of the founder of the town. David Bruce was the first to buy a lot in the new town. He was short in stature, thickset, and had but one eye. He was quite a poet in his time, and had many poems published in the "Western Telegraph." He was administrator and executor of several estates, and finally owned considerable property. He is buried in the U. P. Cemetery.

Dr. Stephen Smith donated ground for school and church purposes. Jesse Spencer was a merchant and owned a hat store in town, where he also kept the postoffice. David M. and John W. Pry, the Pry brothers, were both exceptional citizens, serving in the Federal Army carrying on farming, and in the mercantile business. John W. served as postmaster for 31 years under 8 presidents. David M. was a notary public and in the fire insurance business, and later became County Recorder and a member of the legislature.

**Burgettstown Post Office Observes 150th Anniversary
Established In "Old Town" January 1, 1811
Burgettstown Enterprise-January 5, 1961 Edition**

A few years after the establishment of the Burgettstown Post Office, others were established in various other communities around Burgettstown. Among them are Florence in 1818, Bavington in 1819, Cross Creek 1825, Independence 1836, Eldersville in the early 1830's, Bulger 1881, Murdocksville, Cherry Valley and others. With the coming of the Rural Free Delivery service in 1896, a complete network of mail system was in operation in the district.

The post office has been in several locations in the town, the present building site dating back to February 21, 1786. At that time the Commonwealth of Pennsylvania conveyed the land by warrant to Thomas Whitaker, in whose name the property remained until 1854

when Deacon Whitaker laid out a plan of lots known as "Abeline." During the years from 1854, the present site was owned by Robert Kay, Adeline Pyle, John C. Fulton and his heirs, Robert Ferguson, J. L. Proudfit and George Stroud, Lewis Baker, George Perritte, Sheriff Samuel Hindman, James Gillespie, Nancy Walker and Dr. W. E. Dickson. On November 17, 1939, Dr. Dickson and Walter M. Fulton passed the title of the site to United States.

Ralph L. Bell was appointed postmaster in February, 1936 under Congressman Charles Faddis. It was during his early years as postmaster that the new building was begun and upon completion became one of the most modern and up-to-date buildings of the present day.

Mr. Bell was stricken with a serious heart attack September 21, after which he spent several weeks in the hospital. He officially retired November 11. During the years, he has kept a scrapbook of news, statistics, and events pertaining to the postal service in the area. He reports that through the years, the volume of business has gradually increased and Burgettstown was raised from a third class to second class office.

Through the efforts of Congressman Charles I. Faddis, the sum of \$75,000 for a new post office was allocated by an Act of Congress August 25, 1937. Plans and specifications of the new modern building were prepared by the Federal Works Agency, Public Building Administration, Washington, D.C.

W. Englebert Reynolds was Commissioner of Public Buildings; Louis A. Simon, Supervising Architect; Neal A. Melnik, Supervising Engineer; John H. Roach, Construction Engineer; H. C. McAllister, District Engineer; Calvin Cool, Assistant District Engineer and Victor J. Oliver, Mechanical Engineer.

Agernon Blair, Montgomery, Ala., was awarded the contract for the building, his bid being \$53,000. John H. Roach, Construction Engineer arrived in Burgettstown March 13, 1941 for the purpose of supervising construction on the part of the Government. Ground was broken on April 15, 1941 and the building was completed November 24, 1941. Superintendents for Contractor Blair were Mr. Roberts and Mr. Eichner.

The present personnel of the Burgettstown Post Office second class are Acting Postmaster Wayne Culley, (Postmaster Ralph L. Bell having recently resigned), Assistant Postmaster, J. Harold Stewart; Financial Clerk, Mrs. Ruth Melvin; Senior Clerk, Frank Taucher; Clerk, Joseph Kandray; Substitute clerk and carrier, George Nemeth; Substitute clerk, carrier and truck driver, Mrs. Lois Wagner; City carrier No. 1, Howard Dunbar; City carrier 2, Emile (Harp) Kowalski; Rural carrier No. 1, A. R. Simpson; Rural carrier 2, J. L. Culley; Rural carrier 3, A. W. Jackson; Janitor, Joseph R. Lyle; and part time charman, Gaylord Malone.

The residents of Burgettstown begin the new year of 1961 with hopes of a bright future and pride in a glorious past. For on January 1, one of the most necessary and important institutions in the modern American way of life, will celebrate 150 years of unflinching service in our community — The United States Post Office.

Burgettstown is proud of the undying efforts put forth in the past one and one-half centuries of all those who served in any capacity in helping to make our postal service what it is today. It is with great respect and admiration that we look back to the pioneers of yesteryear, who persevered in the face of all adversity, so that their children and their children's children could have life easier and better, as years went by.

If we, as our grandfathers must trudge through snow for our mail, it will not be to meet the covered wagon to receive a letter that is several days old, or a newspaper that was crudely printed several weeks ago. It will be to the modern mail box at the end of the driveway or country lane, where we may receive a newspaper that was printed the night before, containing up-to-the minute news, or perhaps a letter from Hawaii that was mailed only two days ago. With the introduction of air mail in 1918, it is possible to receive mail from any part of the globe within an amazingly short time.

Never again will an old hollow oak tree serve as a post office. Time has proved that the result of determination and perseverance is progress.

Inscribed on the front of the General Post Office in New York City is a quotation that applies to our postmen, and postal employees today as it did in 500 B. C., when Herodotus, the Greek Historian wrote, "Neither snow, nor rain, nor heat, nor gloom of night stays these couriers from the swift completion of their appointed rounds."

POST OFFICE HANDLES 16,000 LETTERS IN TOP DAY DURING HOLIDAYS

Acting postmaster Wayne M. Culley reports the volume of Christmas mail was somewhat the same as that of last year. The largest number of cancellations in one day this year was 16,000, whereas the top for last year was 12,400. All mail deposited in any single day during the rush was cancelled and mailed before business closed that night. Total number of 3c cards and business mail during the two-week period was approximately 109,000 pieces.

**Burgettstown Post Office Observes 150th Anniversary
Established In "Old Town" January 1, 1811
Burgettstown Enterprise-January 5, 1961 Edition**

150th BIRTHDAY CAKE



The cake is cut by Acting Postmaster Wayne M. Culley and he is being assisted by Mrs. Ruth Melvin and Assistant Postmaster J. Harold Stewart. Watching the proceedings are postoffice staffers Gaylord Malone, Joseph Kandray, Mrs. Lois Wagner, Joseph R. Lyle and Frank Taucher. George Kerleth was not present for the picture.

Since the local office celebrated its 150th birthday last week Mr. Culley thought it appropriate that a cake with all the trimmings should be enjoyed by his "gang". Wayne, a former postmaster and active for many years in the civic, cultural and outdoor life of the Community returned to the job when Postmaster Ralph Bell was forced to resign because of ill health. The Enterprise story, which was thoroughly enjoyed by our readers last week, of the history of the post office, came principally from Mr. Culley's large accumulation of historical data which he has been collecting through the years.



Other post office staffers who had their share of the birthday cake were A. R. Simpson and A. W. Jackson, first row, above and Emile Kowalski, J. L. Culley, Charles Leskovach and



Burgettstown Postal Employees
L-R: Sam Orga, Joyce Zibert, and John Marcucci



**Burgettstown Retiring Post Master, Mike Eannace
Joyce Zibert, Mike Eannace, and Sam Orga**



VETERANS AFFAIRS OFFICE
Office of the Governor

John O. Blaz
Administrator

Victoria R. Laganse
Assistant Administrator

January 30, 1995

Mr. Thomas Bigger
2746 Bigger Road
Bulger, PA. 15017

Dear Mr. Bigger:

Enclosed in box is the canteen that belonged to your cousin Clyde, please forgive the condition that it's in, but it's been sitting around in the jungles of Guam for almost 50 years. Also, I 'm enclosing the booklet that was put out for the 50th anniversary of the liberation of Guam celebration in July of 1994.

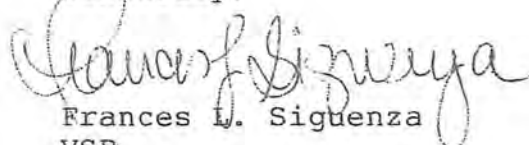
Although I don't have alot of information to pass on to you about Clyde, I will tell you what I do know. Clyde served with the Army 77th Inf. Division, attached to the 1st Provisional Marine Brigade who landed at Agat, Guam on July 21, 1944. By August 3 (the date he was killed), he was at Mt. Barrigada. The canteen was found at the base of Mt. Alifan (see map attached) -- how it got there is anybody's guess.

I was really happy to hear that his remains were sent back home. Many of the Guam war dead were sent to the Punchbowl in Hawaii in 1949. To me it's kind of sad -- no one there to put flowers or remember them.

If you decide you have no use for the canteen, you may want to consider submitting it to a museum for all to see and appreciate. Also, if anything gets into you local newspaper regarding Clyde, I would sincerely appreciate a copy of the article.

I hope this letter finds all well with you and yours, and thank you very much!

Sincerely,


Frances L. Siguenza
VSR

ENCLOSURE

P.O. Box 3279 ★ Agana, Guam 96910 U.S.A.
Tel: (671) 472-6002/1293 ★ 472-8931 Ext. 417 ★ Fax: (671) 477-8858

America's #1 Asset: VETERANS



HERE AND THERE

Katherine Pyle 947-5600

Local man's canteen found in Guam

Marie Malardie Bigger was surprised, to say the least, when she answered the telephone late one evening recently to learn that the call was coming from Guam. Neither Marie nor her husband, Thomas C. Bigger, who live near Murdocksville, knew anyone in Guam. But the caller identified herself as Frances L. Siguenza of the Veterans Affairs Office at Agana, Guam.

She was endeavoring to locate the next of kin, or a relative, of Clyde Bigger, a soldier from Burgettstown who was killed on the island of Guam during World War II over 50 years ago. Why was she interested? Because a surveying team working in the wild terrain at the base of Mt. Alifan in Guam had found a canteen with Clyde Bigger's name distinctly marked on its base. Perhaps a relative would be interested in having the canteen which, though somewhat rusty with age, was still very much intact.

The Veterans Affairs Department had searched the files and learned that Clyde Bigger had served with the Army's 77th Infantry Division attached to the 1st Provisional Marine Brigade and that he had landed at Agat, Guam, on July 21, 1944. Only about two weeks later he was killed on Aug. 3, 1944, at Mt. Barrigada, several miles distant from Mt. Alifan. How the canteen had got there "is anybody's guess," Ms. Siguenza said. It had been found by John Fulcher of Ridgeway, Va., who was on active duty with the Navy at the time the surveying team was at work.

Learning that Bigger's hometown was Burgettstown, Pennsylvania, Ms. Siguenza consulted the phone directory and found Tom Bigger's name.



LOCAL FRIENDS PICTURED in Florida: Raymond Riddile, Willard Allison and Clyde Bigger.

Local Man's Canteen Found in Guam
Burgettstown Enterprise-February 22, 1995 Edition

He was able to tell her that he was a cousin of the late Clyde Bigger and that his (Tom's) aunts had resided across the street from Clyde Bigger's home when he lived in Burgettstown. Since the soldier had no surviving family, Tom explained, he would be interested in having the canteen.

~~It arrived at Tom Bigger's~~ Bulger address a week later together with a letter from Ms. Siguenza, maps of Guam showing where Pfc. Bigger had landed, been killed and where the canteen had been found. In the box was also a booklet about the 50th anniversary of Guam's liberation held in 1994.

As one fingers the canteen, which has a stopper that still screws into the neck of the bottle, one can only wonder if Bigger lost the canteen during a long trek through the jungle before reaching Mt. Barrigada. Or, when his body was retrieved, did someone carry the canteen back to Mt. Alifan? Whose lips last drank from the canteen? How could it possibly be in such good condition after lying for half a century in the thick vegetation of the island? These questions will forever be a mystery.

But much of Clyde Bigger's life is not a mystery. He was born Nov. 3, 1910, the son of Richard and Susan Burford Bigger. Richard Bigger died when Clyde was still young, and the boy and his mother are remembered as living together on South Main Street in the house now occupied by Dan Castellino. Mrs. Bigger was a nurse and Clyde was used to helping her at home. He attended Union High School in Burgettstown and graduated June 12, 1929. He was a blonde, fun loving fellow. He enjoyed playing basketball and tennis, and he and his cronies frequently "hung out together" at a little lunch room owned by the late Clarence and Anna Cowan near the intersection of Main and Church Streets. Clyde often did odd jobs for the Cowans. He worked for Jack Sloan at his service station on North Main Street, and he delivered parcel post in Burgettstown Borough for a time. He and Willard Allison were friends and made trips to Detroit, Florida and California together.

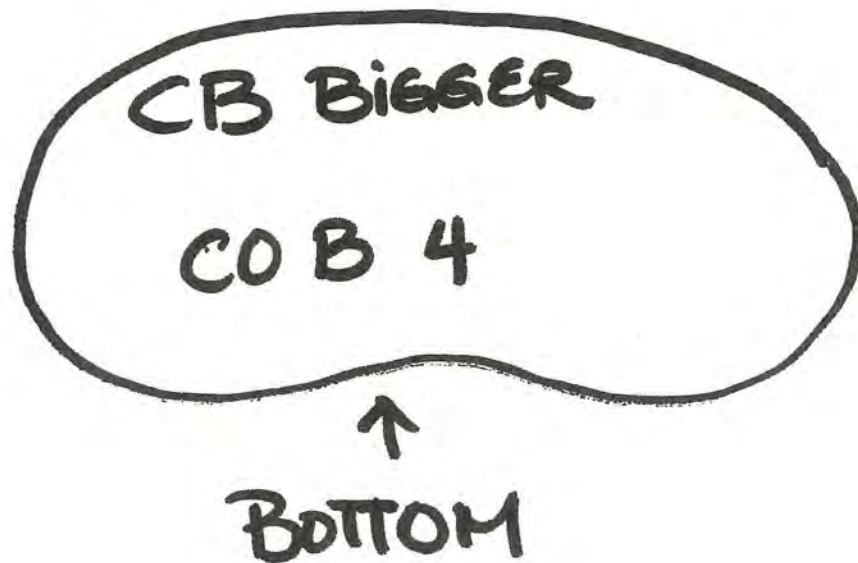
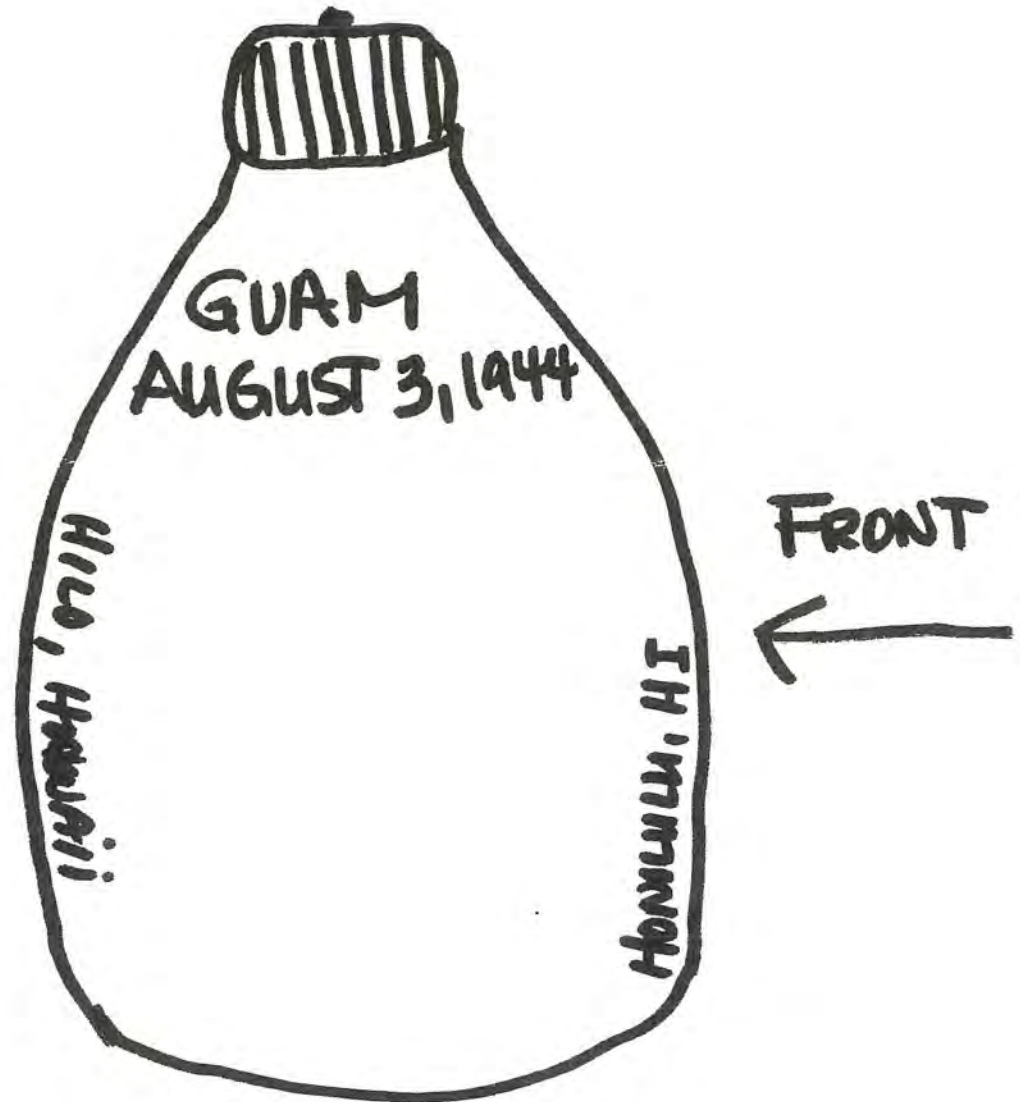
Clyde entered the Army March 27, 1942.

After his death on Guam in 1944, his body was interred on the island but, at his mother's request, it was sent home in 1948. Visitors were invited to view his casket at his home on Main Street, and a funeral service was then held on April 11, 1948, at the First United Presbyterian Church (now Westminster) with the Rev. Richard Sutton officiating. Clyde is buried in Robinson Church Cemetery. Pallbearers at his funeral included Jack Sloan, Willard Allison, Lee Robinson, Domenick Cody, Ed Wagner and Raymond Riddile. Business men and residents along Main Street kept flags at half mast at the time of the service. Mrs. Bigger, who was considered a Gold Star Mother, continued to keep a flag in her window for many years.

NOTE: Canteen found by Mr. John Fulcher
Route 4 Box 434
Ridgeway, VA. 24148
Phone: (703)956-2948

Mr. Fulcher was Active Duty Navy and recently
(01/29/94) left Guam.

With the exception of the writing on bottom of canteen, the writings on front are difficult to see, it comes out very clear if you take a white sheet of paper and etch over the spot with a pencil.





March 7, 1995

Frances L. Siguenza
P.O. Box 2463
Agana, Guam 96910

Ms. Katherine A. Pyle
21 Church St.
Burgettstown, PN. 15021

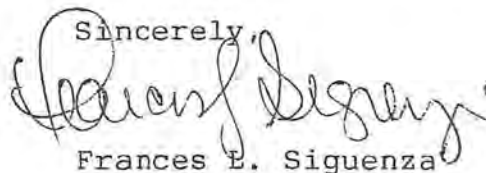
Dear Ms. Pyle:

First of all, I wanted to thank you for sending me the February 22, 1995 issue of "The Enterprise". The article you did on Clyde Bigger was excellent and covered every single question I had on the man. Including what he looked like! I sincerely appreciate you taking the time and going that extra mile.

There are still items to be found in our jungles and I look forward to searching out the owners or their next of kin when the item is identifiable. Sad thing though, many items have only initials. Have located owners of several dog tags and I have done many successful buddy searches -- all with happy results.

I think it's sad that the veterans of WWII tend to be forgotten, the younger generations are so into material things instead of things that are material. Men like Clyde Bigger should never be forgotten!

Again, I'd like to thank you for the newspaper article and for doing such a wonderful story!

Sincerely,

Frances L. Siguenza

Post office mural painted from wheelchair



THE MURAL AT the Burgettstown Post Office.

By Kathryn Campbell Siasor
For The Enterprise

A letter was written to the Postmaster at Burgettstown on Feb. 28, 1942, as follows:

"Dear Sir: I have been requested by the Fine Arts Department, Public Building Administration, to submit designs for a mural to be placed in your Post Office. This painting, according to the blue prints at hand, is to be at one end of the public lobby and will be approximately 11 feet 6 inches by 3 feet nine inches.

"Mr. Peter Cook will assist and collaborate with me on this work. During April we hope to visit Burgettstown and have the pleasure of meeting you and consulting on the problems involved.

"In a general way I believe it would be best in subject matter to emphasize some outstanding feature of present day Burgettstown in relation to industry, transportation, new and important development or perhaps a well known panoramic view of city and environs.

"Any information you would care to give me about Burgettstown would be most welcome and helpful. Sincerely Yours, John F. Folinsbee."

The letter was addressed to Postmaster Ralph Bell, and mailed from New Hope, Pennsylvania.

The previous year, 1941, had been a busy one for the Post Office at Burgettstown. On March 13, John H. Roach, Construction Engineer attached to the Public Buildings Administration, arrived in Burgettstown for the purpose of supervising construction for a new facility on the part of the government. Algernon Blair, Montgomery, Ala., had been awarded the contract, his bid being \$53,000. It had been through the efforts of Congressman Charles Faddis that the sum of \$75,000 was allocated

for a new Post Office by an act of Congress, back on Aug. 25, 1937. Plans and specifications had been prepared by the Federal Works Agency, Public Buildings Administration, Washington, D.C.

Ground was broken April 15, 1941. The building was completed on Nov. 24 and was dedicated five days later on Nov. 29. Postmaster Bell invited the public to attend. Although Congressman Faddis had been asked to be the featured speaker, due to his serving in the armed forces he was unable to attend. The building was accepted by Burgess L.W. Bender, with flag-raising ceremonies conducted by J. Clarence Wolfe and members of the American Legion.

The first Post Office was established on April 25, 1810, and went into effect Jan. 1, 1811. At that time, Burgettstown was one of only eight such facilities in Washington County. This first Post Office was located in the south end, or the "Old Town." Its first Postmaster was Thomas Miller, who came from Maryland. He opened a hotel and tavern, later purchasing a farm and becoming a drover. He died in 1819 on one of his trips home from the eastern markets.

The site of the present Post Office building dates back to Feb. 21, 1786, when the Commonwealth of Pennsylvania conveyed the land by warrant to one Thomas Whitaker. At that time it contained 411 acres and 119 perches. The site remained the property of the Whitaker clan until 1854, when Deacon Whitaker laid out a plan of lots known as "Abeline." During the years from 1854 the site of the new Post Office was owned by Robert Kay, Adeline Pyle, John C. Fulton and his heirs, Robert Ferguson, J.L. Proudfit and George Stroud, Lewis Baker, George Perritte, Sheriff Samuel Hindman, James Gillespie, Nancy Walker and Dr. W.E. Dickson. On Nov. 17, 1939, Dr. W.E. Dickson and Walter M. Fulton passed the title of the site to the United States.

By the first part of March 1942, the letter quoted above was received and acted upon. From Edward B. Rowan, Assistant Chief, Section of Fine Arts, Washington, D.C., came the following: "It has been the policy of the Public Buildings Administration, through the Section of Fine Arts, to decorate with murals or sculpture, Federal buildings throughout the country. The selection of artists for the work is made on the basis of the excellence of work submitted in anonymous competition judged by a jury of artists. Accordingly, Mr. John Folinsbee has been commissioned by the Section of Fine Arts to undertake the mural decoration planned for the Burgettstown, Pennsylvania, Post Office.

"This decoration is an integral part of the architectural design of your Post Office and will be paid for out of funds authorized for this building under the building construction program authorized by Congress in 1937. The funds for this decoration have been authorized for expenditure only on this specific building."

Postmaster Ralph Bell, on March 13, then replied in a letter to John F. Folinsbee, that "As to industry in the community, it is comprised principally of coal mining, both shaft and strip mining." Mr. Bell would look forward to meeting Mr. Folinsbee.

One month later, on April 13, 1942, came another letter from Mr. Folinsbee. "My son-in-law, Peter Cook and I expect to drive out to Burgettstown this week. Your kind suggestions to run off motion pictures of community life sounds interesting. I am obliged to use a wheelchair, but with Mr. Cook's assistance, we are able to move about quite freely. Much of my sketching I shall do from my station wagon, while Mr. Cook will be able to do any work necessary in the places inaccessible for me. Sincerely Yours, John F. Folinsbee."

Thus appears the beautiful mural that has been greeting patrons of the Burgettstown Post Office for nearly 53 years.

John Fulton Folinsbee, landscape painter, was born in Buffalo, N.Y., in 1892. He studied with Birge Harrison, John F. Carlson and DuMond. He was awarded the third Hallgarten prize, National Academy of Design, 1916; the Richard S. Greenough prize, Newport, R.I., 1917; the Corcoran bronze medal in 1921; and a first Hallgarten prize, National Academy of Design, 1923. He was represented in the Syracuse Museum and the Corcoran Gallery, Washington, and was elected Associate member of the National Academy of Design in 1919.

Mr. Folinsbee's painting depicts the Harmon Creek area just outside Burgettstown. It shows the importance of coal and the significance of the Pennsylvania Railroad to the community.

The three tracks on the main line are shown, with the houses of Harmon Creek in the background, and the old Valvolene tanks on the left.

(Photo courtesy Charles Lawson)

Post offices leave stamp on southwestern Pennsylvania

Postal history was made 204 years ago today, when on April 18, 1795, weekly mail service between Pittsburgh and Philadelphia was initiated. Communities like Greensburg were also served.

There were only four post offices that had been established by that time in western Pennsylvania.

The first 10 post offices in southwestern Pennsylvania, opening between 1788 and 1804, are all still operating and all with their original names.

However, many of those that followed during the first quarter-century of the 1800s either wound up with changed names or were later closed.

The pioneers were Pittsburgh (1788), Greensburg (1791), Washington (1794), Brownsville (1795), Canonsburg, Connellsville and Somerset (1797) New Geneva (1799) and New Alexandria (1804).

The first nine were among 56 post offices in the state as the century ended.

In Allegheny County, Elizabeth (1819), Noblestown (1823) and Perrysville (1821) survived, although the latter two became branches. Offices like Beula, Gambles, Marshalls, Pitt and Wilsons have long since disappeared, most before 1825.

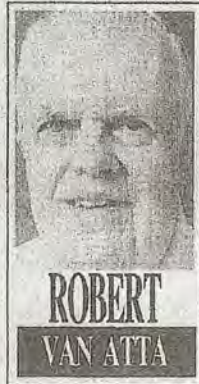
Freeport (1806) and Kittanning (1807) remain in operation in Armstrong County. Crooked Creek Bridge (1812) became Elderton in 1824 and Lawrenceburg became Parker's Landing in 1872. Among those long gone were several established in that county before portions were taken when Clarion County was created.

Butler (1805) pioneered postal operations in that county and the first of several post offices named Harmony, established in 1813, became Zellenople in 1833. Mt. Etna Furnace (1824) became Slippery Rock.

In Fayette County, New Salem

and Perryopolis (1818) and Belle Vernon (1819) are veterans. East Liberty (1824) became Vanderbilt in 1882 and Measontown (1824) w changed to Masontown in 1827.

Jefferson (1805), Clarksville (1815), Waynesburg (1816) and Carmichaels (1822) are Greene County's oldest under original names.



Greensburg (1812) was changed to Greensboro in 1828 because of obvious duplication of names.

Harveys (1822) became Graysville, Morrisville (1821) took the Ryer-son's Station name and New-

town (1823) became Kirby.

Armagh (1805), Black Lick (1809), Indiana (1810) and Blairsville (1821) are longstanding pioneers in Indiana County. Great Salt Works post office lasted only from 1818 until 1831.

Jefferson had no post office until 1826, when Port Barnett was chartered. Punxsutawney was chartered a month later.

Somerset was followed in Somerset County by Berlin (1805) and Stoystown (1811). Early on, Salisbury (1810) operated during one period as Elk Lick. Turkeyfoot (1815) became part of Ursina in 1895. Shade Furnace (1812) operated intermittently, later becoming Hillsboro.

Somerset Forge (1812) and White Horse Tavern (1821) functioned only for quite short periods.

In Washington County, Fredericktown (1810), Burgettstown

(1811), Claysville (1818) and Millsboro (1824) lasted through the years. Parkinson's Ferry (1807) changed into Monongahela City in 1837, later dropping the "City."

There were several Hickory offices, the first in 1812. Briceland Crossroads (1812) became Florenc in 1832. Cross Creek Village (1825) was folded into Burgettstown in 1972.

A number of other early Westmoreland County post offices continue under original names, including Mt. Pleasant (1807), Laughlintown (1813), Youngstown (1813), Ligonier (1815), Donegal (1819), New Derry (1823) and Pleasant Unity (1825).

Hendricksville (1818) changed to West Fairfield, then New Florence. Robbstown (1807) has been West Newton since 1837. Salem Crossroads (1812) became Delmont in 1871.

As time has gone on, though, nearly all of the colorful names of many early post offices have disappeared. In the process, these are some of the names that have been lost.

Allegheny: Belle Bridge, Birdville, Cork, Hero, Ivamhoe, Mustard, New England, Peace and Poverty, Potato Garden and Talley Cavey.

Armstrong: Blanket Hill, Brick Church, Crooked Creek Bridge, Dime, Green Grove, Pear's Eddy, Scrubgrass and Walkchalk.

Butler: Bonnie Brook, Buttercup, Carbon Black, Double Sale, Great Belt, Queen Junction and Willie Roy.

Fayette: Clovertop, Curfew, Flatwoods, High House, Old Frame, Outcrop, Pound Bottom, Shinbone, Tippecanoe, Tissue and Wymp's Gap.

Greene: Ash Tree, Bald Hill, Buzz, Delight, Hero, Lone Star, Nettle Hill, Sand Rock, Triumph, Video and Willow Tree.

Indiana: Advance, Blacklegs,

Canoe Ridge, Ideal, Locust Lane, Lower Two Lick, Pikes Peak, Pine Flats, Slippy and Smokeless.

Somerset: Crumb, Dividing Ridge, Husband, Lull, Tire Hill and White Horse Tavern.

Washington: Candor, Coal Bluff, Coon Island, Good Intent, Hazzard, Horee Shoe, Lone Pine, North Star, Sunset and Topsail.

Westmoreland: Acqueduct, Branch Junction, Buckeye Mills, Creek, Halcyon, Knights, Lose, Macbeth, Poke Run, Target and The Orchards.

A change came in 1890, when the U.S. Board of Geographic Names was established. Shortly after, came an order eliminating possessive names, abbreviating "borough" to "boro," discontinuing use of a hyphen in names, omitting Court House in names, combining multiple word names into one word and dropping city and town as parts of names.

FROM 1936 TO 1940

In the years from 1936 through 1940 in southwestern Pennsylvania, the Depression was the dominant factor in the news, along with the start of hostilities in Europe. But there were other things making news. Among them:

1936: Heavy snows piled up in mountain areas as the area experienced its third coldest winter to that point. Its melting contributed to a record St. Patrick's Day flood. A family of four was drowned at Rossiter, Indiana County, in the flood.

Twelve persons were killed in a TWA plane crash on Chestnut Ridge in Fayette County. Three fatalities resulted from a Manor train wreck and 10 were killed in a sightseeing plane accident at Allegheny County Airport. New Allegheny General Hospital building was dedicated. A predecessor organization to the United Steel

Workers was formed at Pittsburgh. Five children in one family perished in a North Huntingdon Township house fire.

1937: Another serious spring flood hit. The Pennsylvania Turnpike Commission was created. A subterranean lake flooded the coal mine at St. Vincent Archabbey near Latrobe.

First activities were held at the nearly completed Cathedral of Learning. North Park lake and swimming pool, north of Pittsburgh, were dedicated. Banker and former U. S. Secretary of the Treasury A. W. Mellon died. Ground was broken for the Crooked Creek flood control dam. Homestead high-level bridge was dedicated.

1938: Jeannette became a third class city. Allegheny and Ludlum steel companies merged. Construction began on the Irwin-Carlisle section of the turnpike. The University of Pittsburgh's Heinz Chapel was dedicated. Ground was broken for Buhl Planetarium on Pittsburgh's North Side. The U.S. Interior Department approved plans for a historic park at Pittsburgh's Point.

1939: Hitler's invasion of Poland cast a new light on Depression-worn southwestern Pennsylvania. Waynesburg College's football game at Fordham was the first ever televised, on an experimental basis. Work began on widening Pittsburgh's Bigelow Boulevard to four lanes. Buhl Planetarium was dedicated.

1940: New Florence High School was destroyed by fire. Arnold became a third class city. Plans were announced for the park at Pittsburgh's Point. The Pittsburgh Pirates played the first night baseball game at Forbes Field. Two youths were killed by accidental gunfire in a Fayette City firemen's parade. The Pennsylvania Turnpike, the nation's longest toll expressway, opened from Irwin to

Carlisle. The first military draftees left for service.

THIS DATE IN HISTORY

In addition to the postal history noted earlier, a few other events of yesteryear have been marked on April 18.

The first sale of lots at Belle Vernon occurred in 1814. The community was laid out by Noah Speer the year before.

In 1932, an industrial plant fire threatened an entire block at Irwin.

The last passenger train on the Blairsville-Indiana branch of the Pennsylvania Railroad commemorated the date in 1940.

SPORTS HISTORY

In first meetings in various varsity sports of Pennsylvania State University and the University of Pittsburgh, the Nittany Lions were usually victors.

The rivalry between the two schools was initiated in 1893 in football, when PSU won by 32-3 or 32-0 (various sources cite different scores).

Next came basketball, in 1906, the first meeting won by the Lions, 30-4. Track and field competition began in 1907, with Pitt losing by 85-41.

Then, in 1908, it was baseball. Penn State was a 1-0 victor.

The domination was briefly halted in 1912, when the Panther tennis team was a 5-1 winner in that sport's inaugural meeting.

In 1914, Penn State's wrestlers triumphed, 34-0, then in 1923 the Lions were superior golfers by a 13-2 score. In 1924, the Lion cross-country team nipped Pitt, 25-30, and in 1927, the Lion rifle team prevailed by 1,356-1,339.

Robert B. Van Atta is history editor of the Tribune-Review.

Post Office leaves stamp on southwestern Pennsylvania

Tribune Review-April 18, 1999 Edition

GENERAL SERVICES ADMINISTRATION
PUBLIC BUILDINGS SERVICE
REGION 2
BUILDING EVALUATION REPORT
U.S. POST OFFICE
BURGETTSTOWN, PENNSYLVANIA

T I T L E

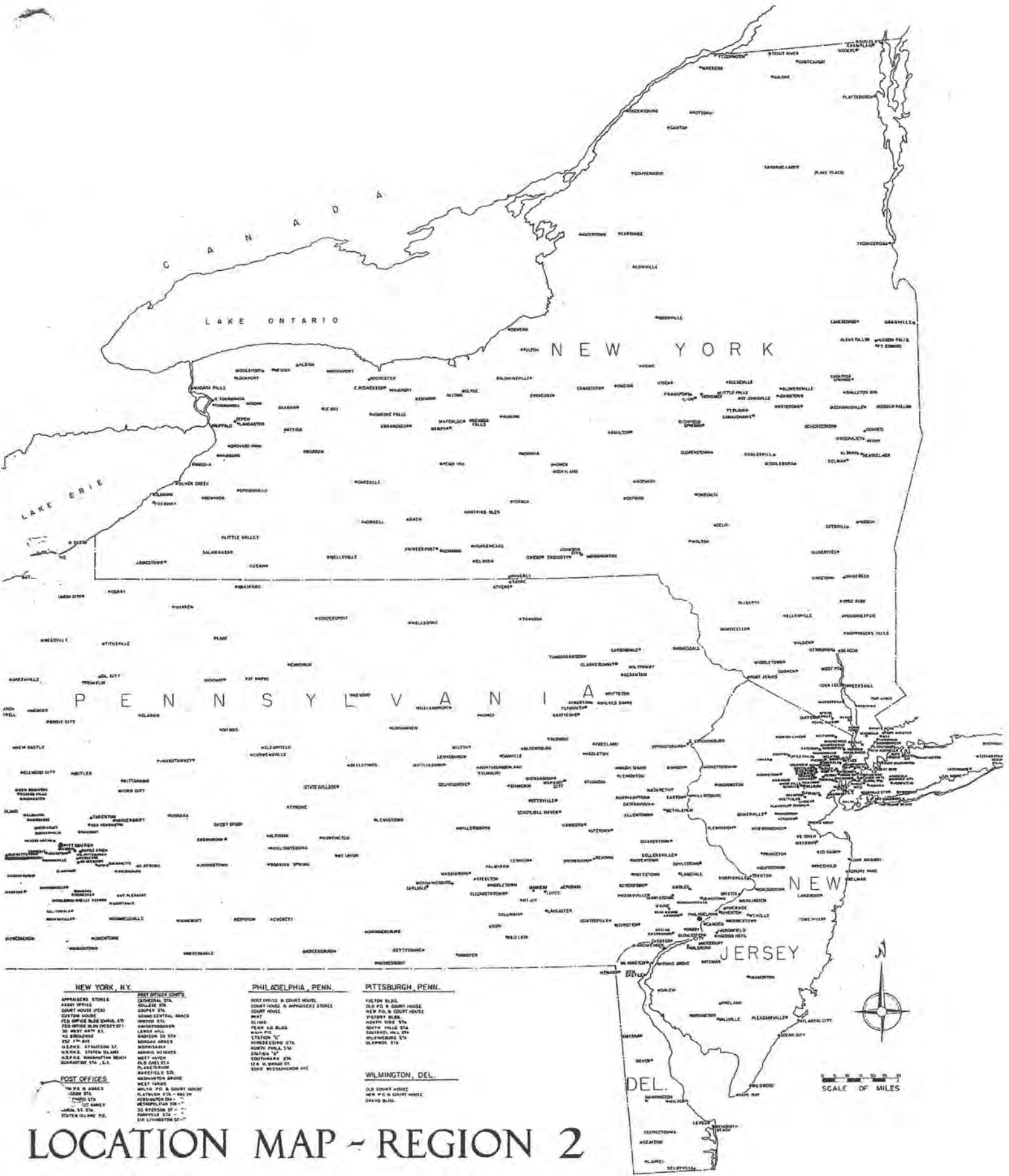
BUILDING EVALUATION REPORT
(4th Run)

Revised *April 1961*

U.S. Post Office *Burgettstown, Pa.*

Code Number *37-026*

REPORTS CONTROL SYMBOL PB-8



NEW YORK, N.Y.

- APPAISEE STORES**
 COURT HOUSE (25)
 CITY TOWN HOUSE
 FED OFFICE BLDG (CHAS. ST.)
 FED OFFICE BLDG (PERRY ST.)
 30 WEST 4TH ST.
 42 BRONXWAY
 122 7TH AVE
 U.S. P.O. 37 AVENUE ST.
 U.S. P.O. 37 AVENUE ST. 2ND FL.
 U.S.P.O. 37 AVENUE ST. 2ND FL.
 U.S.P.O. 37 AVENUE ST. 2ND FL.
 U.S.P.O. 37 AVENUE ST. 2ND FL.
- POST OFFICES**
 100 W. 42ND ST.
 100 W. 42ND ST.
 100 W. 42ND ST.
 100 W. 42ND ST.
 100 W. 42ND ST.
 100 W. 42ND ST.
 100 W. 42ND ST.
 100 W. 42ND ST.
 100 W. 42ND ST.
 100 W. 42ND ST.

PHILADELPHIA, PENN.

- POST OFFICE & COURT HOUSE
 COURT HOUSE & APPAISEE STORES
 COURT HOUSE
 1111 W. 10TH ST.
 PENN. A.S. BLDG
 STATION "C"
 100 W. 10TH ST.
 100 W. 10TH ST.
 100 W. 10TH ST.
 100 W. 10TH ST.
 100 W. 10TH ST.

PITTSBURGH, PENN.

- FULTON BLDG.
 OLD P.O. & COURT HOUSE
 NEW P.O. & COURT HOUSE
 VICTORY BLDG.
 NORTH SIDE STA.
 SOUTH HILLS STA.
 100 W. 10TH ST.
 100 W. 10TH ST.
 100 W. 10TH ST.

WILMINGTON, DEL.

- OLD COURT HOUSE
 NEW P.O. & COURT HOUSE
 2ND W. BLDG.

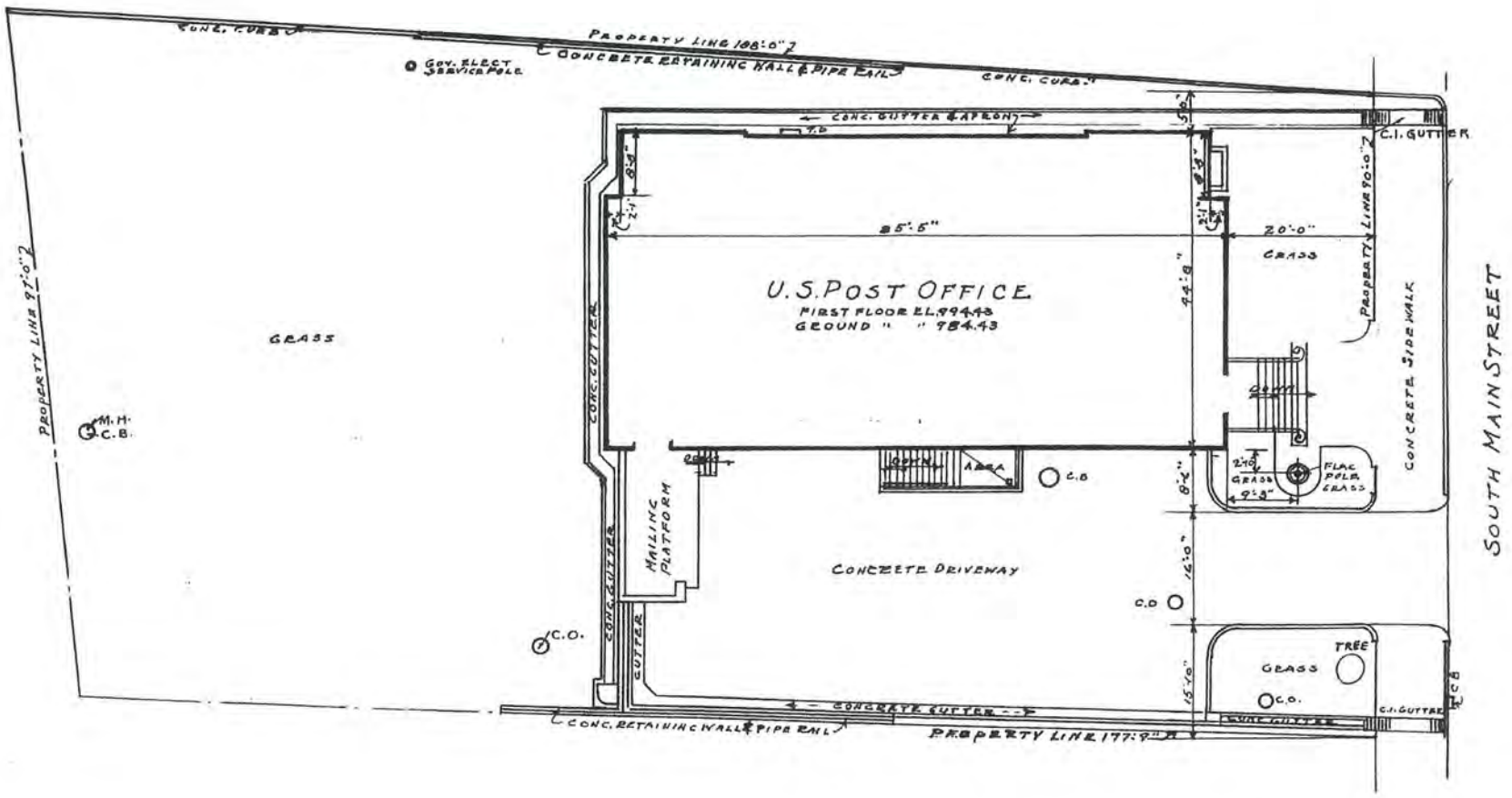
LOCATION MAP - REGION 2



UNITED STATES POST OFFICE

BRIDGE TOWN
PENNSYLVANIA





GROSS FLOOR AREA.	
BASEMENT	2588
FIRST FLOOR	3399
TOTAL	6587 Sq. Ft.

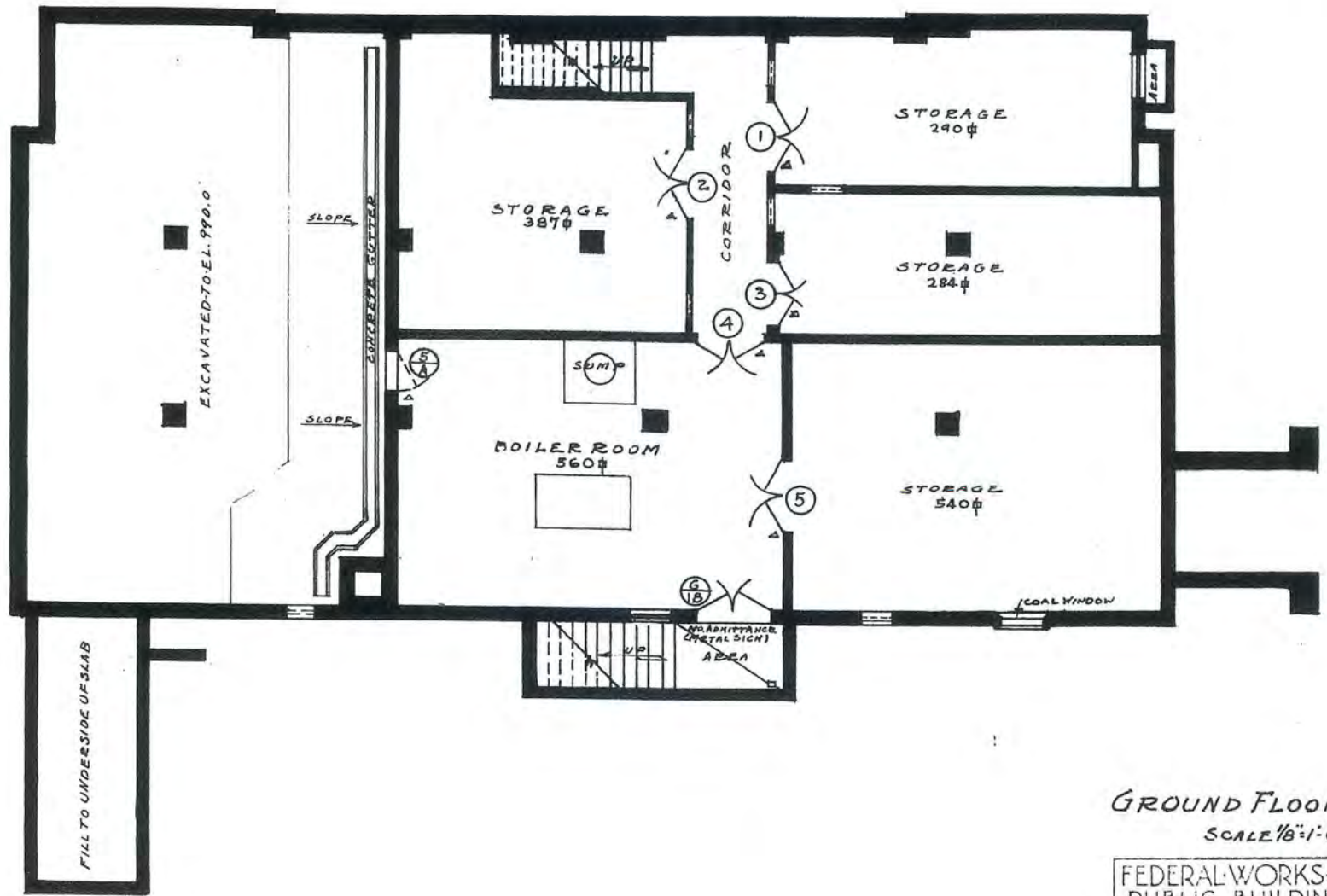
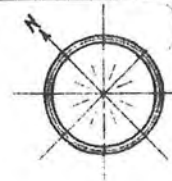
ASSIGNMENT PLANS CHECKED FOR ACTUAL CONDITIONS AT SITE BY J.P.L. 7:21:55. NO CHANGES NOTED ROOM AREAS COMPUTED AND NOTED.

APPROACH PLAN
SCALE 1/16"=1'-0"

BURGETTSTOWN-PA.

KENNELLY
1-23-41
C.P. 10-27-41

AS 1



GROUND FLOOR PLAN
SCALE 1/8"=1'-0"

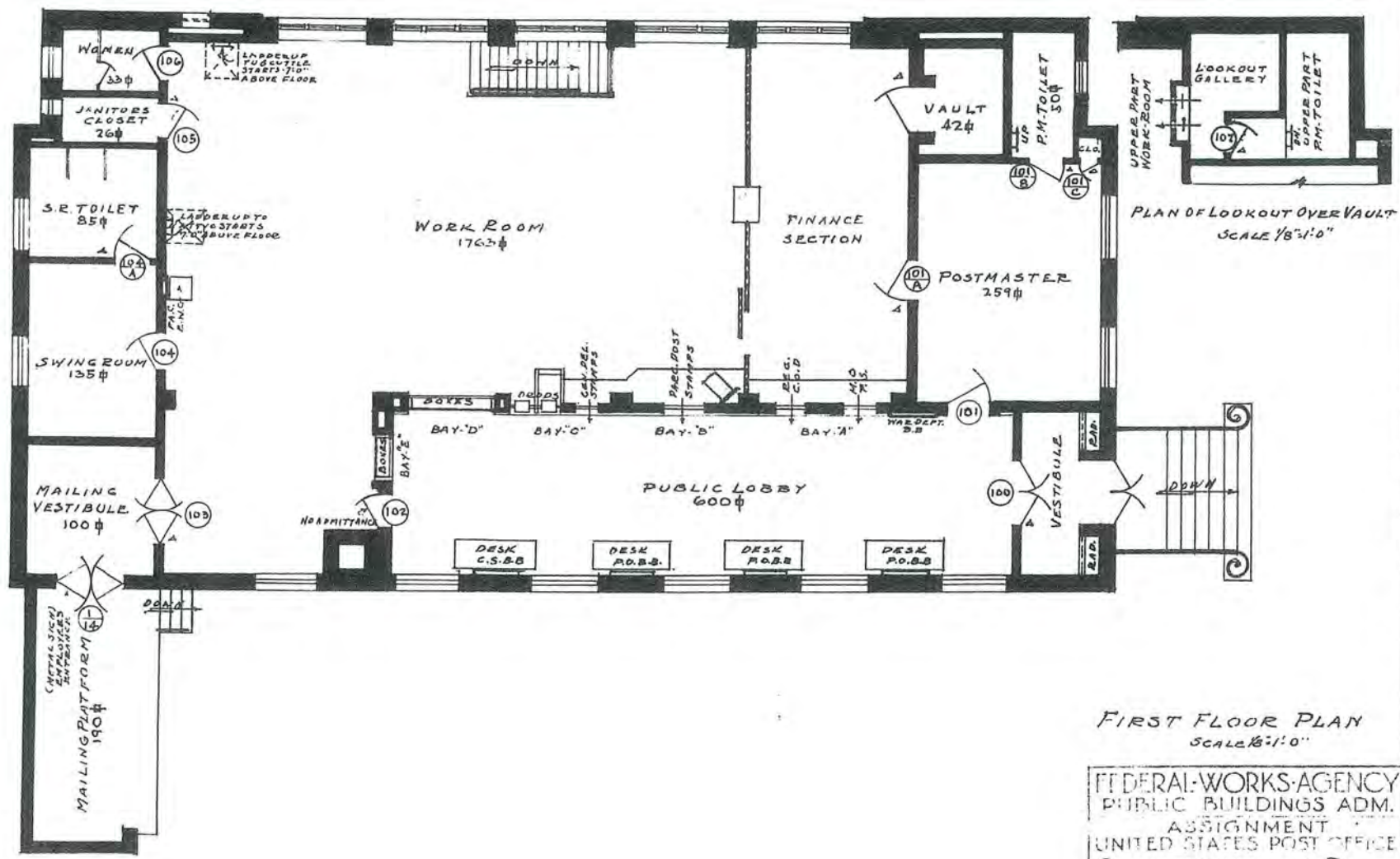
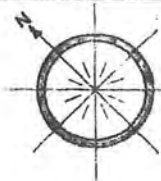
FEDERAL WORKS AGENCY
PUBLIC BUILDINGS ADM.
ASSIGNMENT
UNITED STATES POST OFFICE
BURGETTSTOWN-PA.

DRAWN BY KENNELLY	REVISIONS	DRAWING NUMBER
DATE: 1-28-41		AS-2
CHECKED BY CL. 10-27-41		

LAST PRINTING

DOORS MARKED Δ DO NOT TO HAVE TIPS PAINTED ON

GROSS FLOOR AREA OF BASEMENT = 2586 SQ. FT.



FIRST FLOOR PLAN
SCALE 1/8"=1'-0"

FEDERAL WORKS AGENCY PUBLIC BUILDINGS ADM.		
ASSIGNMENT UNITED STATES POST OFFICE		
BURGETTSTOWN, PA.		
DESIGNED BY KENNALLY	REVISIONS	DRAWING NUMBER
DATE 1-23-41		AS-3
CHECKED BY		
DATE 10-6-41		

GROSS FLOOR AREA OF FIRST FLOOR = 3999 Sq. Ft.

ITEMS TO BE DELETED FROM B.E.R. DATED March 28, 1962

CITY: *Burgettstown, Penna.*
BLDG: *U. S. Post Office*

The following items are to be deleted for reasons stated:

Item No.	Est. Cost
<i>1. Repair sidewalk and lot curbing along S. Main St. Accomplished by Area Manager.</i>	<i>200</i>
<i>2. Raise marquee to 14 ft. clearance Not feasible at this time.</i>	<i>2,000</i>
<i>3. Make necessary repairs to fire truck boiler.</i>	<i>1,000</i>
<i>Accomplished by Area Manager</i>	

GENERAL SERVICES ADMINISTRATION
PUBLIC BUILDINGS SERVICE

BUILDING EVALUATION

R&I PROGRAM PLANNING DATA

CITY

Burgettstown

STATE

Pennsylvania

BUILDING

U. S. Post Office

DATE PREPARED

April 9, 1964 W. J. Clisham

WORK CATEGORY

CODE NO.	Item no. DESCRIPTION OF WORKLOAD (Describe workload shown for each category on GSA FORM 1218)*	ESTIMATED COST OF WORK
	Mandatory Minor Repairs And Replacements For Regional R. + I. Action	
210	1. Tree at driveway entrance needs to be cut back.	\$ 50
210	2. Resurface gutter adjacent to driveway to provide proper drainage	\$ 50
210	3. Repair leaks on copper gutter on West side of building.	\$ 100.

* For air-conditioning indicate if the total air-conditioning cost is for less than a complete building installation and what area in square feet is included in the estimated cost.

GENERAL SERVICES ADMINISTRATION
PUBLIC BUILDINGS SERVICE

BUILDING EVALUATION

R&I PROGRAM PLANNING DATA

CITY *Burgessstown* STATE *Penna*
BUILDING *U. S. Post Office*
DATE PREPARED *April 9, 1964 W. J. Clisham*

WORK CATEGORY

CODE NO.	Item no. DESCRIPTION OF WORKLOAD (Describe workload shown for each category on GSA FORM 1218)*	ESTIMATED COST OF WORK
	<i>Non Mandatory Works</i>	
<i>410</i>	<i>4. Install high intensity strip fluorescent lighting. Wiring \$5,313 Lighting \$12,075</i>	<i>\$17,388</i>
<i>220</i>	<i>5. Install automatic firing for heating system.</i>	<i>\$2,000</i>
<i>510</i>	<i>6. Install air conditioning (2752 sqft.)</i>	<i>\$11,008</i>
<i>210</i>	<i>7. Interior Painting. (Last painted 1961) Repaint in 1966.</i>	<i>\$1,500</i>
<i>210</i>	<i>8. Exterior Painting. Last painted 1962) Repaint in 1965</i>	<i>\$600</i>

* For air-conditioning indicate if the total air-conditioning cost is for less than a complete building installation and what area in square feet is included in the estimated cost.

ANALYSIS AND RECOMMENDATION

CITY: *Burgettstown, Pennsylvania*
BLDG: *U.S. Post Office*

A general inspection was made at the above building on
April 9, 1964 by an Engineer from the G.S.A.
and the custodian.

As a result of this inspection we found that this building is in very good condition, well maintained, and only minor repairs are required at this time. The building is structurally sound, postal & driveway facilities are adequate, and it can probably be economically maintained for the next 15 years.

We therefore recommend that this building be retained, and that the repairs covered in this report be approved as the R & I work load for the next 5 years and that the improvements be completed when the necessary funds are available.

Chief, Bldg's Mgn't Div.

Regional Director
Public Buildings Service
General Services Administration

G.S.A. DESIGN & CONSTRUCTION DIVISION
Philadelphia 6, Pennsylvania

DATE: *April 9, 1964*

The following information is to be incorporated in the attached
General Inspection Report for:

LOCATION: *U.S. Post Office, Burgettstown, Penna.*

1. Year in which Roof was Replaced. *Composition had 2 ply added in 1957.*
2. Year in which Fluorescent Lights of any kind, were installed. *0*
3. Last year in which Masonry was waterproofed or repointed. *0*

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T I T L E

BUILDING EVALUATION REPORT
(Third Run)

Revised March 28, 1962

U. S. Post Office
Burgettstown, Pennsylvania
Code Number 37-026

REPORT'S CONTROL SYMBOL PB-8

BUILDING EVALUATION REPORT

CITY: Burgettstown, Pennsylvania

BUILDING: U. S. Post Office

DATE OF REPORT: March 28, 1962

<u>CONTENTS</u>	<u>PAGE</u>
GENERAL DESCRIPTION.	1
ACQUISITION AND CONSTRUCTION DATA.	2
MANAGEMENT	4
UTILIZATION DATA	5
R. AND I. WORKLOAD	6
R. AND I. PROGRAM PLANNING DATA.	7
ANALYSIS AND RECOMMENDATION.	10

GENERAL DESCRIPTION

Date of Report: March 28, 1962

BUILDING: U. S. Post Office

ADDRESS: South Main Street

CITY: Burgettstown, Pennsylvania

STRUCTURAL FRAMING: Reinforced concrete and concrete floor slabs.

NO. OF FLOORS: One story with a basement approximately sixty-five percent finished.

EXTERIOR FINISH: Brick with stone trim.

ROOF: The gable sections of roof are slate covered while the flat sections are composition covered.

EQUIPMENT

MECHANICAL

Heating

Boiler

One Fitzgibbon's Boiler Company #FE-22, hand fired, coal burning, run of the mine, installed in 1941.

Heating System

Two pipe gravity steam return system.

Hot Water Heater

Capacity 80 gallons heated directly with a bucket-a-day heater, Ideal #04-12-1B

Lighting

Approximate number of incandescent fixtures: 77

Approximate number of individual fluorescent fix.: 0

Electric

Service is one phase, three wire, 120V., 60 cycles, A.C., service comes from pole on U. S. property and then goes underground.

Fuses are used at the service panel and are 100 amps.

Note: Three phase, four wire service is available.

Electric Utility Company

Name: West Penn Power Co.
Address: Mary Ann Theatre Building, Burgettstown, Pa.
Telephone: WH 7 - 4702

Telephone Service

Comes from pole on U. S. property and then goes underground.

Telephone Company

Name: Bell Telephone Co. of Penna.
Address: 60 E. Esau Street, Washington, Pa.
Telephone: BA 2 - 0050

Plumbing

No. of mens toilets: 2
No. of womens toilets: 1
Water piping is copper.

Pumps

One sump pump, Weil Pump Company #24595.

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE BUILDING EVALUATION ACQUISITION AND CONSTRUCTION DATA	CITY BURGETTSTOWN	STATE PENNA.
	BUILDING U. S. POST OFFICE	
	DATE PREPARED MARCH 28, 1962	

I T E M	ORIGINAL BUILDING	EXTENSIONS		TOTAL (Building and extensions)
		1ST	2ND	
SITE	DATE AC ^{RE} REQUIRED 1939			
	AREA 16,980 sq.f			16,980sq.ft.
	COST \$ 8,300.00	\$	\$	\$ 8,300.00
CONSTRUCTION	DATE COMPLETED 1941			
	GROSS AREA 6,587 sq.f			6,587 sq.ft.
	NET AREA 4,830 sq.f			4,830 sq.ft.
	COST \$66,787.00	\$	\$	\$ 66,787.00
TOTAL COST	SITE AND CONSTRUCTION \$75,087.00	\$	\$	\$ 75,087.00
ESTIMATED REPLACEMENT COST	OF PROPERTY ^{Building Only}			\$ 48,530.00
	OF LAND ALONE			\$ 4,411.00

REMARKS

3

MANAGEMENT OF PROPERTY

BUILDING: U. S. Post Office

LOCATION: Hargettstown, Pennsylvania

This U. S. Post Office is operated by the Post Office Department. The Postmaster informs us that custodial and operating costs for the past year were as follows:

Custodial Salaries	\$7,922.00
Material	89.00
Water	72.00
Heat	235.00
Electric	289.00
Ash Removal	80.00
	<hr/>
	\$8,687.00

The total shown above is at the approximate rate of \$1.80 per sq. ft. of net assignable space.

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE BUILDING EVALUATION UTILIZATION DATA	CITY	STATE
	BURGETTSTOWN	PENNA.
	BUILDING U. S. POST OFFICE	
DATE PREPARED MARCH 28, 1962		

OCCUPANT AGENCY	N E T S P A C E			
	OFFICE	STORAGE	OTHER	TOTAL
U. S. Post Office	259 sq.ft.	1,501 sq.ft.	3,070 sq.ft.	4,830 sq.ft.
TOTAL ALL AGENCIES	259 sq.ft.	1,501 sq.ft.	3,070 sq.ft.	4,830 sq.ft.

REMARKS

All space in this building is occupied by the Post Office Department.

5

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE BUILDING EVALUATION R&I PROGRAM PLANNING DATA	CITY	STATE
	BURGETTSTOWN	PENNA.
	BUILDING	
U. S. POST OFFICE		DATE PREPARED
		MARCH 28, 1962 W. F. Gleshan

WORK CATEGORY			ESTIMATED COST OF WORK
CODE NO.	Item No.	DESCRIPTION OF WORKLOAD (Describe workload shown for each category on GSA FORM 1218)*	
		<u>Mandatory Minor Repairs and Replacements for Regional R and I Action</u>	
210	1.	There are approximately 200 sq. ft. of sidewalk along S. Main Street to be replaced also approximately 30 lineal ft. of lot curbing to be replaced. <i>delete done</i>	\$200.00
210	2.	Tree at driveway entrance needs to be cut back. <i>same</i>	\$50.00
210	3.	Firebrick in the boiler is bad and should be relined with new brick.	\$600.00
210	4.	Exterior paint. (last painted in 1957). <i>last painted 1962</i>	\$600.00

* For air-conditioning indicate if the total air-conditioning cost is for less than a complete building installation and what area in square feet is included in the estimated cost.

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE BUILDING EVALUATION R&I PROGRAM PLANNING DATA	CITY	STATE
	BURGETTSTOWN	PENNA.
	BUILDING U. S. POST OFFICE	
DATE PREPARED MARCH 28, 1962 W. F. Clisham		

WORK CATEGORY		
CODE NO.	Item No. DESCRIPTION OF WORKLOAD (Describe workload shown for each category on GSA FORM 1218)*	ESTIMATED COST OF WORK
	<u>Non-Mandatory</u>	
220	5* Install high intensity fluorescent lighting.	\$7,887.00
220	6* Install automatic firing in conjunction with existing boiler.	\$2,000.00
510	7* Install air conditioning (2,752 sq. ft.)	\$21,878.00
220	8* Raise existing marquee of the mailing platform to a clearance of 14 feet. <i>delete</i>	\$2,000.00
210	9. Interior painting. (Last painted in 1961) Should be painted again in 1966.	\$1,500.00
	* Included in last general inspection. 8	

* For air-conditioning indicate if the total air-conditioning cost is for less than a complete building installation and what area in square feet is included in the estimated cost.

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE BUILDING EVALUATION R&I PROGRAM PLANNING DATA	CITY	STATE
	BURGETTSTOWN	PENNA.
	BUILDING U. S. POST OFFICE	
DATE PREPARED MARCH 28, 1962 W. F. Clisham		

WORK CATEGORY		
CODE NO.	Item No. DESCRIPTION OF WORKLOAD (Describe workload shown for each category on GSA FORM 1218)*	ESTIMATED COST OF WORK
	<u>Non-Mandatory (Cont'd)</u>	
210	10. Exterior painting. (If painted within the next 12 months) Should be painted again in 1966.	\$600.00

* For air-conditioning indicate if the total air-conditioning cost is for less than a complete building installation and what area in square feet is included in the estimated cost.

ANALYSIS AND RECOMMENDATION

CITY: Burgettstown, Pennsylvania

BUILDING: U. S. Post Office

On March 28, 1962, a Construction Representative from the Design and Construction Division, completed a general inspection of this facility in company with the Post Office Department Custodian who indicated that facilities at this location were adequate for the present and foreseeable postal needs.

As a result of our survey we find that this twenty-one year old, one story, brick building is still structurally sound and can probably be economically maintained for the next fifteen years.

We, therefore, recommend that this structure be retained for the next ~~fifteen years~~ and that accordingly the repairs and improvements covered in this report be approved as the R. and I. workload at this building for the next five years.

Bldgs. Mgmt. Division

Regional Director
PUBLIC BUILDINGS SERVICE
General Services Administration

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BUILDING EVALUATION REPORT

U.S. POST OFFICE
BURGETTSTOWN, PENNSYLVANIA

March 6, 1958

REPORTS CONTROL SYMBOL PBS-65

GENERAL DESCRIPTION OF BUILDING

CITY: Burgettstown

STATE: Pennsylvania

NAME OF BUILDING: U.S. Post Office

STREET ADDRESS: South Main Street

DESCRIPTION OF BUILDING:

The U.S. Post Office Building at Burgettstown, Pennsylvania was constructed in 1940 and occupied in 1941.

The structure is a one story building of contemporary design with partially excavated basement. The Swing Room and Swing Room toilet are on the first floor of the building.

The building is constructed of brick with stone sills and belt course.

Windows are wood, segment head, double-hung type. The recessed front entranceway is framed with wood pilasters and frieze to form the focal point of the front facade.

The "A" type slate roof is laid over 1-inch wood sheathing. The 2 attic dormer vents are metal covered and a small portion of the main roof and the mailing platform are covered with composition roofing. The building has no skylight.

The building is heated with a hand-fired, coal-fed, low pressure Fitzgibbons Company Boiler No. FS-22, installed in 1941.

Domestic hot water is provided by indirect connection to the boiler or directly by an Ideal A. R. Co. Water Heater No. C4-1B.

A Weil Sump Pump, No. 84595 is installed in the Boiler Room.

The water piping is brass.

The concrete driveway has been resurfaced with black-top.

A metal ground flagpole is located in the lawn area adjacent to the front entrance steps.

ACQUISITION AND CONSTRUCTION COSTS

BUILDING: U.S. Post Office

LOCATION: Burgettstown, Pennsylvania

LAND PURCHASED: November 17, 1939

DATE BUILDING CONSTRUCTED: 1940 - Occupied 12/29/41.

AREA OF SITE: 16,980 square feet

ACQUISITION COST: \$8,300.-

GROUND AREA OF BUILDING: 4,280 sq. ft.

TOTAL GROSS FLOOR AREA: 6,587 sq. ft.

CUBICAL CONTENT OF BUILDING: 105,760 cu. ft.

CONSTRUCTION COST OF BUILDING: \$66,787.-

ADDITIONS: None

TOTAL COST OF PROPERTY: \$75,087.-

MANAGEMENT OF PROPERTY

BUILDING: U.S. Post Office

LOCATION: Murgettstown, Pa.

The building is operated by the Post Office Department.

According to information received from the Postmaster, the following custodial and operating costs were incurred during Fiscal Year 1957:

Custodial Salaries	\$6,492.-
Electric	281.-
Water	62.-
Heating	330.-
Ash & Trash Removal	<u>40.-</u>
	\$7,205.-

The per annum cost per square feet of net assignable space in the building is \$1.49.

UTILIZATION OF PROPERTY

LOCATION: Burgettstown, Pennsylvania

BUILDING: U.S. Post Office

POPULATION:	1930	2,266
	1940	2,497
	1950	2,379

GROSS FLOOR AREA: 6,587 sq. ft.

NET ASSIGNABLE SPACE: 4,830 sq. ft.

Space control in the building is under the jurisdiction of the Post Office Department.

The entire building, including basement space, is occupied by the Post Office Department.

G.S.A. leases no space in Burgettstown, Pennsylvania.

The postal receipts in Burgettstown for past years were as follows:

Calendar Year	
	1941 \$12,508.-
	1950 20,101.-
	1955 25,864.-
	1957 25,629.-

RECOMMENDED CONSTRUCTION

The present workroom area, building and driveway facilities are considered adequate for the next 15 year period and no new building is needed.

Retention of the building is recommended.

MAINT.

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE BUILDING EVALUATION REPORT R.I. & E. PROGRAM		NAME OF BUILDING		CITY AND STATE			
		U.S. Post Office		Burgettstown, Pa.			
		STREET ADDRESS		TYPE OF BUILDING			
S. Main St.		U.S. Post Office					
BUILDING CODE		YEAR OCCUPIED		YEAR(S) EXTENDED			
		1941		None			
CONSTRUCTION ENGINEER (CONSTR.)		DATE		GROSS FLOOR AREA		NET ASSIGNABLE SPACE	
R. L. Keates		3-6-58		6,587		4,830	
				SQ. FT.		SQ. FT.	
PART I SUMMARY OF WORK							
PERIOD		TOTAL R.I. & E. COSTS	RECURRING REPAIRS	REPLACEMENTS	IMPROVEMENTS		
(a)		(b)	(c)	(d)	(e)		
1. REQUIRED FOR EFFICIENT BUILDING OPERATION DURING NEXT FIVE YEARS		\$ 40,715.-	\$ 5,450.-	\$ 500.-	\$ 34,765.-		
2. ACTUALLY ACCOMPLISHED DURING THE PRECEDING FIVE YEARS		3,040.-	3,040.-	n	n		
3. TO BE ACCOMPLISHED DURING THE CURRENT FISCAL YEAR		n	n	n	n		
PART II ITEMS OF WORK							
DESCRIPTION OF ITEM	YEAR IN WHICH		ESTIMATED FUTURE COST				
	LAST PERFORMED (b)	NEXT REQUIRED (c)	RECURRING REPAIRS (d)	REPLACEMENTS (e)	IMPROVEMENTS (f)		
4. LANDSCAPING	1941	-0-	\$ 200.-	\$ n	\$ n		
5. SIDEWALKS AND DRIVEWAYS	1941	-0-	200.-	n	1,000.-		
6. ELECTRICAL WORK	1957	-0-	200.-	n	n		
7. LIGHTING	1957	-0-	200.-	n	7,887.-		
8. HEATING AND AUTOMATIC FIRING	1941	-0-	200.-	n	2,000.-		
9. AIR CONDITIONING	n	-0-	n	n	21,878.-		
10. VENTILATING	n	-0-	n	n	n		
11. PLUMBING	1941	-0-	200.-	n	n		
12. ELEVATORS, ESCALATORS AND DUMBWAITERS	n	-0-	n	n	n		
13. ROOF WORK	1957	-0-	300.-	500.-	n		
14. MASONRY WORK	1957	-0-	350.-	n	n		
15. PLATFORMS AND MARQUEES	1957	-0-	200.-	n	2,000.-		
16. REMODELING AND IMPROVING UNFINISHED SPACE	n	-0-	n	n	n		
17. FLOORS AND FLOOR COVERINGS	1950	-0-	500.-	n	n		
18. OTHER STRUCTURAL WORK	1950	-0-	200.-	n	n		
19. PAINTING	1957	-0-	2,700.-	n	n		
20. OTHER WORK (Specify)							
21.							
22.							

GENERAL SERVICES ADMINISTRATION
PUBLIC BUILDINGS SERVICE
CONSTRUCTION AND REPAIR DIVISION

CITY AND STATE

Burgettstown, Pa.

PAGE 1
OF 2

BUILDING

U.S. Post Office

REGION
2

INSPECTION SUMMARY

CONSTRUCTION ENGINEER (CONSIR.)
R. L. Keates

DATE OF INSPECTION
3-6-58

DATE OF BACKLOG
1958

GROSS FLOOR AREA (Sq. Ft.)
6,587

SUMMARY OF BACKLOG WORK

ITEM	CODE	DESCRIPTION	ESTIMATED COST	
			ORIGINAL	CURRENT
MANDATORY NEXT 12 MONTHS				
MAY BE DEFERRED				
1	5307	B.L. No. 1 Masonry Work	350.-	350.-
2	5308	B.L. No. 2 Floors & Floor Coverings	500.-	500.-
3	5302	B.L. No. 3 Lighting	7,887.-	7,887.-
4	5303	B.L. No. 4 Heating & Automatic Firing	1,700.-	2,000.-
5	5904	B.L. No. 5 Air Conditioning	21,878.-	21,878.-
TO BE DELETED *				
6		B.L. No. 6 Remodeling Unfinished Space (Remodeling of unfinished space is not considered necessary at this time.)	4,000.-	
TOTALS			36,315.-	40,715.-

SUMMARY OF OTHER WORK

MANDATORY NEXT 12 MONTHS				
MAY BE DEFERRED				
7	5301	Landscaping		200.-
8	5301	Sidewalks & Driveways		200.-
9	5302	Electrical Work		200.-
10	5302	Lighting		200.-
11	5303	Heating & Automatic Firing		200.-
12	5305	Plumbing		200.-
13	5307	Roof Work		300.-
14	5308	Platforms & Marquees		200.-

GENERAL SERVICES ADMINISTRATION
PUBLIC BUILDINGS SERVICE
CONSTRUCTION AND REPAIR DIVISION

CITY AND STATE
Burgesstown, Pa.

PAGE 2
OF 2

INSPECTION SUMMARY

BUILDING
U.S. Post Office

REGION
2

CONSTRUCTION ENGINEER
A. L. Keates

DATE OF INSPECTION
3-6-58

DATE OF BACKLOG
1958

GROSS FLOOR AREA (Sq. Ft.)
6,587

SUMMARY OF BACKLOG WORK

ITEM	CODE	DESCRIPTION	ESTIMATED COST	
			ORIGINAL	CURRENT
MANDATORY NEXT 12 MONTHS				
MAY BE DEFERRED				
TO BE DELETED *				

SUMMARY OF OTHER WORK

MANDATORY NEXT 12 MONTHS				
MAY BE DEFERRED				
15	5308	Other Structural Work		200.-
16	5309	Exterior Paint		950.-
17	5309	Interior Paint		1,750.-
18	5607	New Composition Roofing		500.-
19	5301	Driveway Extension		1,000.-
20	5308	Raising Marquee		2,000.-

RI&E PROGRAM PLANNING

The following data provides explanatory information concerning the estimates required and reported in the Building Evaluation Report dated March 6, 1958.

Items of work required include recurring repairs, replacement and improvement items, that are planned for a period of 5 years to meet operating requirements and to provide reasonably efficient use of the property.

Recurring Repairs.

Based on a 5 year period.

<u>Item</u>	<u>Estimated Cost</u>
4. <u>Landscaping.</u> Grading, seeding, fertilizing present lawn areas. Also adding topsoil where necessary.	Estimated Cost: \$200.-
5. <u>Sidewalks & Driveways.</u> recurring repairs to concrete sidewalk and driveway surface.	Estimated Cost: \$200.-
6. <u>Electrical Work.</u> Repairs to wiring, service line, service pole, conduit, boxes etc.	Estimated Cost: \$200.-
7. <u>Lighting.</u> Recurring repairs to front entrance lamp, interior lights, switches, etc.	Estimated Cost: \$200.-
8. <u>Heating & Automatic Firing.</u> Repairs to boiler, tubing, breeching, piping, valves, radiators etc.	Estimated Cost: \$200.-
11. <u>Plumbing.</u> Recurring repairs to fixtures, piping, valves, meter etc.	Estimated Cost: \$200.-

13. Roof Work.
Repairs to slate roof, composition roofing,
flashing, copper box gutters etc.
Estimated Cost: \$300.-
14. Masonry Work.
Repointing defective mortar joints, of brick work,
granite front entrance steps etc.
Estimated Cost: \$350.-
15. Platforms & Marquees.
Recurring repairs to mailing platform, bumper,
marquee etc.
Estimated Cost: \$200.-
17. Floors & Floor Coverings.
Repairs to flooring and refinishing hardwood
floors.
Estimated Cost: \$500.-
18. Other Structural Work.
Recurring repairs to doors, sash, trim, cornice etc.
Estimated Cost: \$200.-
19. Painting.
Painting of entire building:
Exterior Paint \$950.-
Interior Paint \$1,750.-
Estimated Cost: \$2,700.-

TOTAL ESTIMATED COST OF RECURRING REPAIRS: \$5,450.-

Replacements.

13. Roof Work.
The composition roofing over the mailing platform
and the small section on the Northwest side of the
roof will probably have to be replaced within the
next 5 year period.
Estimated Cost: \$500.-

TOTAL ESTIMATED COST OF REPLACEMENTS: \$500.-

Improvements.

To update the building.

5. Sidewalks & Driveways.

It is planned to widen the present driveway entrance to permit the larger trucks to enter the driveway without running over the curbs. Estimate includes provision for removing large tree.

Estimated Cost: \$1,000.-

7. Lighting.

It is planned to replace the incandescent drop-type fixtures in the building with high intensity fluorescent lighting.

Estimated Cost: \$7,887.-

8. Heating and Automatic Firing.

It is planned to install an automatic coal stoker in the building.

Estimated Cost: \$2,000.-

9. Air Conditioning.

It is planned to install an air conditioning system in the building.

Estimated Cost: \$21,878.-

15. Platforms & Marquees.

It is planned to raise the present marquee to provide the minimum 14 ft. clearance required for the new transport trucks now being utilized by the Postal Department.

Estimated Cost: \$2,000.-

TOTAL ESTIMATED COST OF IMPROVEMENTS: \$34,765.-

TOTAL ESTIMATED COST OF R&E PROGRAM: \$40,715.-

NARRATIVE

BUILDING: U.S. Post Office

LOCATION: Burgettstown, Pennsylvania

The U.S. Post Office at Burgettstown, Pennsylvania is designated a "Class A" building suitable for reasonably efficient usage for a period of 15 years.

The building was inspected on March 6, 1958 and found to be structurally sound in all respects with no visible signs of foundation or footing failure.

The building is a functional type structure with an architectural design appropriate for a Public Building in a small town location.

The mailing platform is considered adequate for this type building. The driveway area is not extensive, however, it is considered sufficient for present traffic and upon completion of the planned widening of the driveway entrance will fulfill service requirements satisfactorily.

The workroom area and the entire building is considered adequate for its functions. The population figures and postal receipts seem to have "leveled-off" at this location and indications are that the building and property will satisfy requirements for many years.

The property is in good condition and only normal recurring repairs are anticipated for the next 5 year period. The exterior of the building was painted in 1957 under a contract that also included minor roof repairs and repaving of the driveway surface with blacktop. The interior of the building is well maintained.

It is planned to raise the marquee to provide the 14 feet clearance required by the new transport trucks now being utilized by the Postal Department.

The building heating boiler is now being fired by hand and it is planned to update the building by installing an

automatic stoker.

Lighting in the building is now incandescent. It is recommended that the incandescent fixtures be replaced with high-intensity fluorescent fixtures when duly authorized.

The building is located in the "Zone B" temperature area. This area is designated as an area subjected to frequent periods of high temperatures and excessive humidity. Air conditioning of the building is considered desirable for most efficient performance of postal operations and installation is planned.

The Post Office is located on a site having total ground area of 16,980 square feet. The ground area of the building is 4,280 square feet. None of the site is excess to Government needs.

It is recommended that repairs and replacements be accomplished as required and that improvements be processed when duly authorized and when funds are available.

With the necessary repairs and improvements the property will be in condition to render another 15 or more years of service.

APPROVED: _____

Regional Director
Public Buildings Service
General Services Administration

CONCURRED IN: _____

Regional Commissioner
General Services Administration

T I T L E

BUILDING EVALUATION REPORT

Revised March 24, 1960

U.S. Post Office
Burgettstown, Pennsylvania
Code Number 37-026

REPORTS CONTROL SYMBOL PB-6

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE		NAME OF BUILDING		CITY AND STATE	
BUILDING EVALUATION REPORT R.I. & E. PROGRAM		U.S. Post Office		Duncasstown, Pa.	
		S. Main Street		Brick & Stone Trim	
		DATE OCCUPIED		YEAR	
CONSTRUCTION ENGINEER		DATE	GROSS LEASE AREA	NON-ASSIGNABLE SPACE	
V. Janson		3/24/60	6,587	None	
PART I		SUMMARY OF WORK		4,830	
PERIOD (a)	TOTAL R.I. & E. COSTS (b)	RECURRING REPAIRS (c)	REPLACEMENTS (d)	IMPROVEMENTS (e)	
1. REQUIRED FOR EFFICIENT BUILDING OPERATION DURING NEXT FIVE YEARS	\$	\$	\$	\$	
2. ACTUALLY ACCOMPLISHED DURING THE PRECEDING FIVE YEARS	39,915	5,650	500.	33,765	
3. TO BE ACCOMPLISHED DURING THE CURRENT FISCAL YEAR	3,040	3,040	n	n	
PART II		ITEMS OF WORK		n	
DESCRIPTION OF ITEM (a)	YEAR IN WHICH		ESTIMATED FUTURE COST		
	LAST PERFORMED (b)	NEXT REQUIRED (c)	RECURRING REPAIRS (d)	REPLACEMENTS (e)	IMPROVEMENTS (f)
4. LANDSCAPING			\$	\$	\$
5. SIDEWALKS AND DRIVEWAYS	n	-0-	200.-	n	n
6. ELECTRICAL WORK	1958	1961	300.-	n	n
7. LIGHTING	1957	-0-	200.-	n	n
8. HEATING AND AUTOMATIC FIRING	1957	1961	500.-	n	7,887
9. AIR CONDITIONING	n	-0-	200.-	n	2,000
10. VENTILATING	n	-0-	n	n	21,878
11. PLUMBING	n	n	n	n	n
12. ELEVATORS, ESCALATORS AND DUMBWAITERS	n	-0-	200.-	n	n
13. ROOF WORK	n	n	n	n	n
14. MASONRY WORK	1957	-0-	300.-	500.-	n
15. PLATFORMS AND MARQUEES	1957	-0-	350.-	n	n
16. REMODELING AND IMPROVING UNFINISHED SPACE	1957	-0-	200.-	n	2,000
17. FLOORS AND FLOOR COVERINGS	n	n	n	n	n
18. OTHER STRUCTURAL WORK	1950	-0-	500.-	n	n
19. PAINTING	1950	-0-	600.-	n	n
20. OTHER WORK (Specify)	Interior	1952	1961	1,500.-	n
	Exterior	1957	-0-	600.-	n
21.					
22.					

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE CONSTRUCTION AND REPAIR DIVISION			CITY AND STATE Burgettstown, Pa.		PAGE 1 OF 2
INSPECTION SUMMARY			BUILDING U.S. Post Office		REGION 2
CONSTRUCTION ENGINEER V. Janson		DATE OF INSPECTION 3/24/60	DATE OF BACKLOG		GROSS FLOOR AREA (Sq. Ft.) 6,587
SUMMARY OF BACKLOG WORK					
ITEM	CODE	DESCRIPTION	ESTIMATED COST		
			ORIGINAL	CURRENT	
MANDATORY NEXT 12 MONTHS					
2	210	Sidewalk and curbing repairs	100.-	100.-	
5	210	Installation of 10 fluorescent case lights in the workroom	200.-	300.-	
15	230	Interior Painting	1,750.-	1,500.-	
MAY BE DEFERRED					
1	210	Landscaping	200.-	200.-	
3	210	Sidewalk and Driveways	100.-	200.-	
4	210	Electrical Work	200.-	200.-	
7	210	Heating and Firing	200.-	200.-	
8	210	Plumbing	200.-	200.-	
9	210	Roof Work	300.-	300.-	
TO BE DELETED *					
SUMMARY OF OTHER WORK					
MANDATORY NEXT 12 MONTHS					
MAY BE DEFERRED					
6	210	Lighting		200.-	

GENERAL SERVICES ADMINISTRATION
PUBLIC BUILDINGS SERVICE
CONSTRUCTION AND REPAIR DIVISION

INSPECTION SUMMARY

CITY AND STATE
Burgettstown, Pa.

PAGE
2 OF **2**

BUILDING
U.S. Post Office

REGION
2

CONSTRUCTION ENGINEER
V. Janson

DATE OF INSPECTION
3/24/60

DATE OF BACKLOG

GROSS FLOOR AREA (Sq. Ft.)
6,587

SUMMARY OF BACKLOG WORK

ITEM	CODE	DESCRIPTION	ESTIMATED COST	
			ORIGINAL	CURRENT
MANDATORY NEXT 12 MONTHS				
MAY BE DEFERRED				
11	210	Masonry Work	350.-	350.-
12	210	Platforms and Marquees	200.-	200.-
13	210	Floors and Floor Coverings	500.-	500.-
14	210	Other Structural Work	200.-	600.-
16	230	Exterior Painting	950.-	600.-
17	210	Roof Work	500.-	500.-
18	410	Lighting	7,887.-	7,887.-
19	430	Heating & Firing	2,000.-	2,000.-
20	510	Airconditioning	21,878.-	21,878.-
XXXXXXXXXXXXXXXXXXXX * MAY BE DEFERRED				
21	220	Platforms and Marquees	2,000.-	2,000.-
			<u>39,715.-</u>	<u>39,915.-</u>

SUMMARY OF OTHER WORK

MANDATORY NEXT 12 MONTHS				
MAY BE DEFERRED				

H. AND I. PROGRAM PLANNING REVISED

The following data provides explanatory information concerning the estimates required and reported in the Building Evaluation Report dated March 24, 1960.

Items of work required include recurring repairs, replacement and improvement items, that are planned for a period of 5 years to provide reasonably efficient and economical use of the property.

RECURRING REPAIRS:

Based on a 5 year period.

<u>Item</u>	<u>Estimated Cost</u>
1. <u>Landscaping</u>	
Recurring repairs to the landscaping, adding topsoil where necessary, reseeding and fertilizing the lawn for the next 5 years is estimated to cost:	\$200.-
2. <u>Sidewalks and Driveways</u>	
The driveway was resurfaced in 1957. The present condition of the driveway is good.	
Replacing of 2 sunken sidewalk blocks in front of the main entrance and appr. 20 feet of broken curbing is planned for the next 12 months.	
Estimated cost:	\$100.-
3. <u>Sidewalks and Driveways</u>	
Recurring repairs to sidewalks and driveway for the next 5 years are estimated to cost:	\$200.-
4. <u>Electrical Work</u>	
Repairs to electrical equipment and wiring are estimated to cost:	\$200.-

5. Lighting

There are no fluorescent fixtures in the building.

To improve the present incandescent light, until the high intensity fluorescent lighting is installed, it is recommended that 10 fluorescent case lights be installed in the workroom.

The cost is estimated at:

Mo.
\$300.-

6. Lighting

Repairs to the lighting fixtures, relocation of certain lights, switches, outlets etc. for the next 5 years are estimated to cost:

\$200.-

7. Heating and Automatic Firing

The existing boiler is handfired and installation of a mechanical stoker is planned. (See Improvements)

Repairs to the boiler, piping, radiators etc. are estimated to cost:

Mo.
\$200.-

8. Plumbing

The plumbing is in a fairly good condition in general.

Repairs to hot and cold water lines and plumbing fixtures are estimated to cost:

\$200.-

9. Roof Work

The roof was repaired under contract completed in 1958 with additional 2 ply layers of roof felt.

However bulges are forming between the old and the new roof covering and it is anticipated, that replacement of the composition roof covering will be necessary in the next 5 years.

The slate roof is in a good condition.

Recurring repairs to roof work are estimated to cost:

OK
\$300.-

11. Masonry Work

Certain masonry pointing and minor masonry repairs for the next 5 years are estimated to cost:

\$350.-

12. Platforms and Marquees

Recurring repairs to mailing platform and marquee are estimated to cost: \$200.-

13. Floors and Floor Coverings

Refinishing hardwood floors and minor repairs to flooring for the next 5 years are estimated to cost: \$500.-

At present the floors are in a good condition.

14. Other Structural Work

Recurring repairs to sash, window trim, doors, lock boxes, interior carpentry etc. are estimated to cost: \$600.-

15. Interior Painting

Interior of the building was painted in 1952. It is recommended that the building should be painted in the next 12 months.

The cost is estimated at:

\$1,500.-

partial \$1,500

16. Exterior Painting

Exterior painting of the building was done in 1957.

Next painting is anticipated for the next 5 years at an estimated cost of:

\$600.-

needed

TOTAL ESTIMATED COST OF RECURRING REPAIRS:

\$5,650.-

REPLACEMENTS:

Estimated as required for efficient and economical use of the building.

17. Roof Work

The composition roofing over the mailing platform and the small section on the Northwest side of the main roof was repaired in 1957 with additional 2 ply roofing felt.

However bulges have developed between the old and new roofing and it is anticipated that replacement of the roofing will be necessary in the next 5 years.

The cost is estimated at:

\$500.-

TOTAL ESTIMATED COST OF REPLACEMENTS: \$500.-

IMPROVEMENTS:

18. Lighting

Installation of high intensity fluorescent lighting in the building is estimated to cost: \$7,887.-

19. Heating and Automatic Firing

Installation of a mechanical stoker to the existing boiler is estimated to cost: \$2,000.- *not*

20. Airconditioning

The cost of airconditioning the building is estimated at: \$21,878.-

21. Platforms and Marquees

Raising the existing marquee of the mailing platform to a clearance in height of 14 feet as recommended in the previous Building Evaluation Report is estimated to cost: \$2,000.-

TOTAL ESTIMATED COST OF IMPROVEMENTS: \$33,765.-

TOTAL ESTIMATED COST OF R&I PLANNING PROGRAM FOR NEXT 5 YEARS: \$39,915.-

STATEMENT

BUILDING: U.S. Post Office

LOCATION: Burgettstown, Pennsylvania

On March 24th, 1960, a general inspection of the building was made by an engineer from the General Services Administration accompanied by the Custodian of the building.

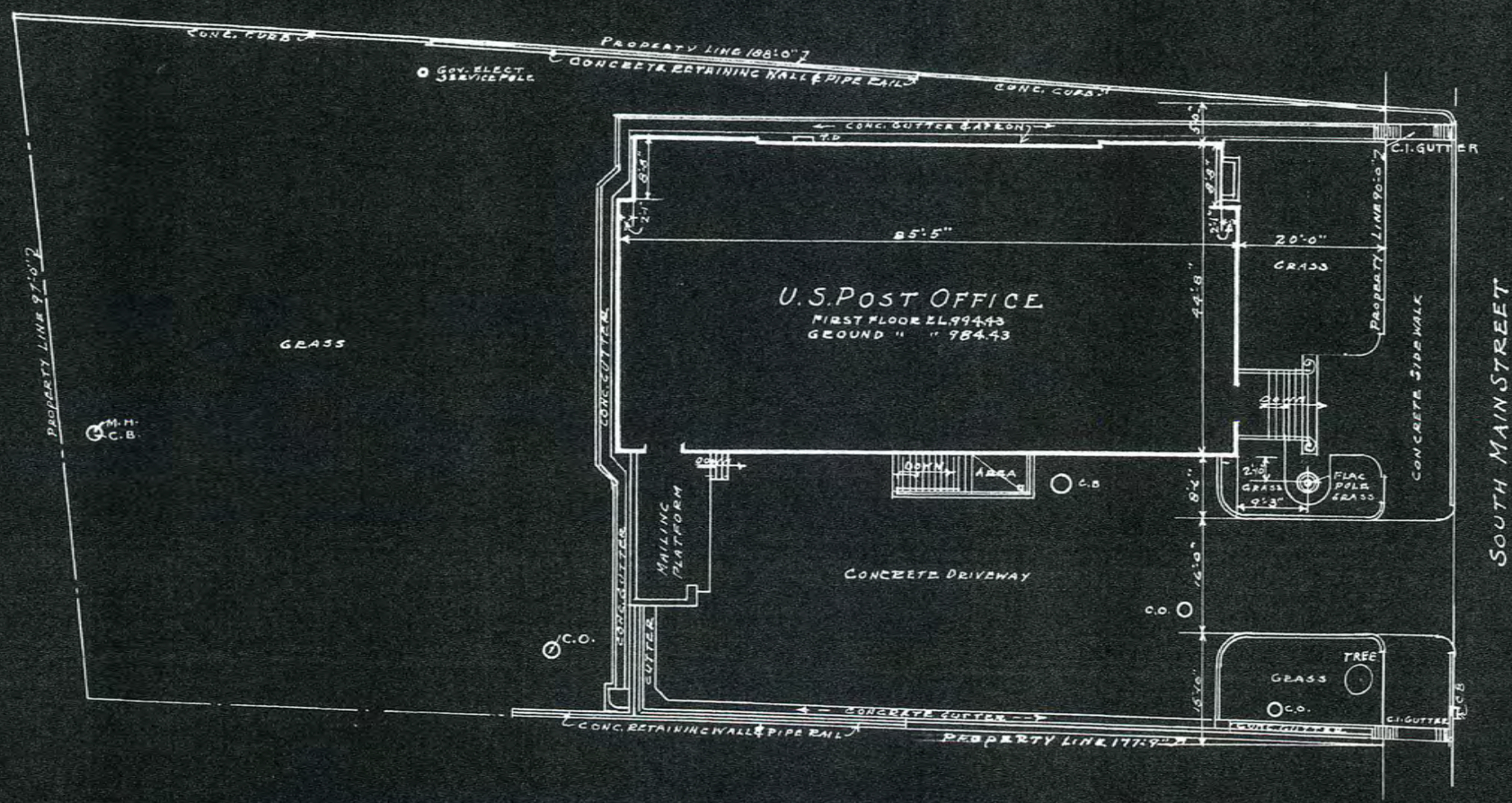
A contract for driveway resurfacing and widening driveway entrance, roof repairs with additional 2 ply felt on composition roofing, exterior painting and installation of recessed fixtures in the mailing platform ceiling was completed in 1958.

For the next 12 months interior painting, certain minor sidewalk and curbing repairs and installation of case lights in the workroom is recommended.

Improvements including high intensity fluorescent lighting, mechanical stoker to the existing boiler, airconditioning and raising the mailing platform roof are recommended when money for this work can be made available.

APPROVED: _____

Regional Director
Public Buildings Service
General Services Administration



U.S. POST OFFICE
 FIRST FLOOR EL 994.43
 GROUND " " 984.43

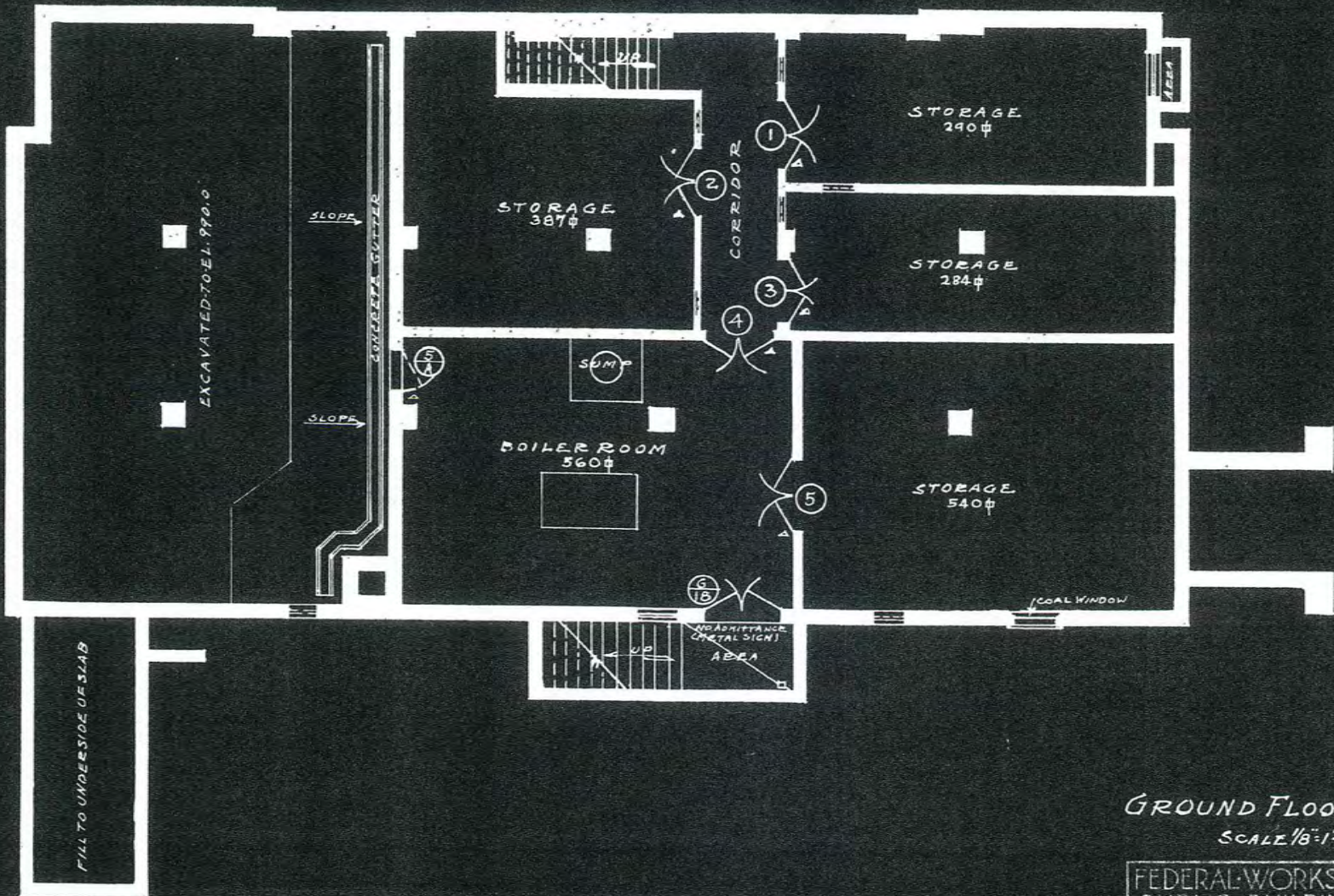
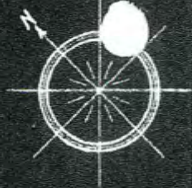
GROSS FLOOR AREA.	
BASEMENT	2588
FIRST FLOOR	3999
TOTAL	6587 Sq. Ft.

ASSIGNMENT PLANS CHECKED FOR ACTUAL CONDITIONS
 AT SITE BY J.A.L.T. 21:55. NO CHANGES NOTED
 ROOM AREAS COMPUTED AND NOTED.

APPROACH PLAN
 SCALE 1/16"=1'-0"

FEDERAL WORKS AGENCY
 PUBLIC BUILDINGS ADM.
 ASSIGNMENT
 UNITED STATES POST OFFICE
BURGETTSTOWN-PA.

DESIGNED BY KENNELLY	CHECKED BY 1-23-41	DRAWN NUMBER AS-1
CHECKED BY 10-27-41		



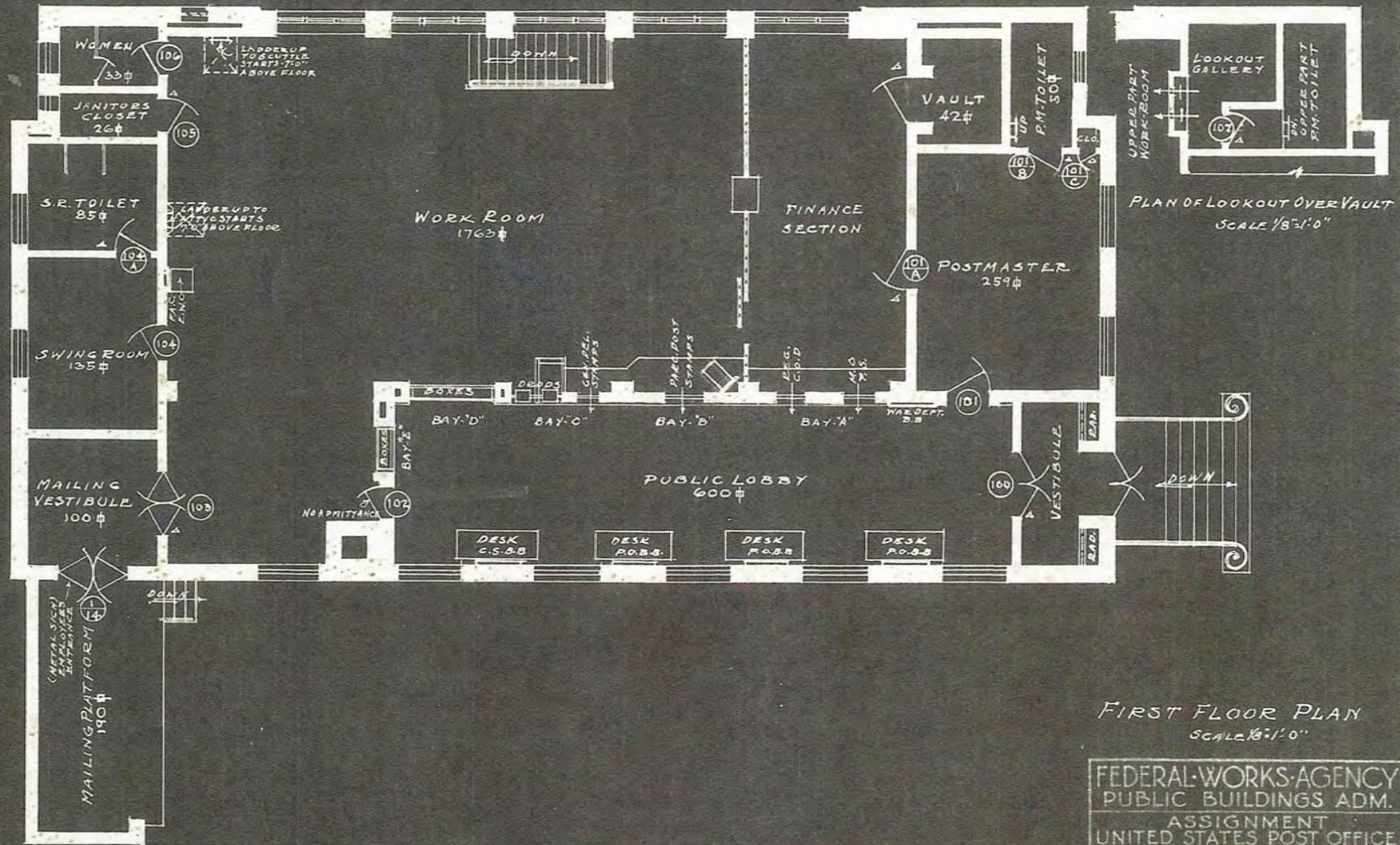
GROUND FLOOR PLAN
SCALE 1/8"=1'-0"

FEDERAL WORKS AGENCY PUBLIC BUILDINGS ADM.		
ASSIGNMENT UNITED STATES POST OFFICE BURGETTSTOWN-PA.		
DRAWN BY KENNELLY	REVISIONS	DRAWING NUMBER
DATE: 1-23-41		AS-2
CHECKED BY C. L. 10-27-41		

LAST PRINTING

DOORS MARKED Δ NOT TO HAVE TRAILS PAINTED ON

GROSS FLOOR AREA OF BASEMENT = 3588 Sq. Ft.



FIRST FLOOR PLAN
SCALE 1/8"=1'-0"

FEDERAL WORKS AGENCY
PUBLIC BUILDINGS ADM.
ASSIGNMENT
UNITED STATES POST OFFICE
BURGETTSTOWN, PA.

DRAWN BY KENNELLY	REVISIONS	DRAWING NUMBER AS-3
DATE: 1-28-41		
CHECKED BY G. (C-2)-71		

LAST PRINTING

DOORS MARKED Δ NOT TO HAVE TITLES PAINTED ON.

GROSS FLOOR AREA OF FIRST FLOOR = 3999 SQ. FT.

Last page of report